

**ORDINANCE/RESOLUTION REQUEST**

Please email DPR requests to [milehighordinance@denvergov.org](mailto:milehighordinance@denvergov.org) by **11:00am on Monday.**

**Date of Request:** 10/7/2022

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an on-call contract with Davey Resource Group, Inc. in the amount of \$1,100,000 for tree inventory services across the City and County of Denver.

**3. Requesting Agency:** Parks & Recreation

**4. Contact Person:**

|   |   |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution                        | Contact person to present item at Mayor-Council and Council                           |
| Name: Elizabeth Judd  | Name: Jesús Orrantia  |
| Email: <a href="mailto:elizabeth.judd@denvergov.org">elizabeth.judd@denvergov.org</a> | Email: <a href="mailto:Jesus.orrantia@denvergov.org">Jesus.orrantia@denvergov.org</a> |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Davey Resource Group, Inc. will provide tree inventory services throughout the City and County of Denver for approximately 220,000 trees including trees in medians, parkways, planting strips between curb and sidewalks. The tree inventory will become part of DPR’s asset inventory, and the information will be incorporated into DPR’s GIS database which operates through the ESRI software and TreeKeeper v.8.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** City Wide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
On-Call Contract

**Vendor/Contractor Name:** Davey Resource Group, Inc.

**Contract control number:** 202264613

**Location:** City Wide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
Effective date of contract plus three years.

**Contract Amount (indicate existing amount, amended amount and new contract total):**  
\$1,100,000

| <i>Current Contract Amount</i><br>(A) | <i>Additional Funds</i><br>(B) | <i>Total Contract Amount</i><br>(A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| \$1,100,000                           | N/A                            | \$1,100,000                           |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| Effective date +3 years      | N/A               | N/A                    |

**Scope of work:**

Davey Resource Group, Inc. will provide tree inventory services throughout the City and County of Denver to update the existing tree inventory in the City. The primary focus of the tree inventory is in the public rights-of-way and trees in medians and parkways. The tree inventory will become part of DPR’s asset inventory, and the information will be incorporated into DPR’s GIS database which operates through the ESRI software and TreeKeeper v.8. The goal of the inventory is to update the existing TreeKeeper inventory with any missing or removed trees as well as current species, location, condition and detailed size information for all existing public rights-of-way trees.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Revenue Fund 01010-7021340

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

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**Who are the subcontractors to this contract? N/A**

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Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_