ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request:_2/11/2014

Please mark one:　　　☒ **Bill Request**　　　**or**　　　☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**　　　☒ **No**

   If yes, please explain:

2. **Title:** This contract execution 201312664 is to engage services of Oliver Wyman for analytical and strategic planning consultation for the purpose of the revenue development and process improvement.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.*)
   - **Name:** Vance Wolverton
   - **Phone:** (303) 342-2391
   - **Email:** Vance.Wolverton@flydenver.com

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution <u>who will present the item at Mayor Council and who will be available for first and second reading, if necessary</u>.*)
   - **Name:** John Ackerman
   - **Phone:** 303-342-2568
   - **Email:** John.Ackerman@flydenver.com
   -

6. **General description of proposed ordinance including contract scope of work if applicable:** This contract is an on call professional services contract to assist the Airport in optimizing revenue sources. Specific projects will be identified and assigned by the Airport and may pertain to the following subjects: Non-airlines revenue strategy, Commercial Development, Concessions Revenue strategy, Parking Revenue Strategies and Financial Services

   **Please complete the following fields: (*Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.*)

   a. **Contract Control Number:**　201312664
   b. **Duration:**　3 Years
   c. **Location:**　DIA
   d. **Affected Council District:**　11
   e. **Benefits:**
   f. **Costs:**　$2,000,000

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
$2,000,000		$2,000,000

Current Contract Term	Added Time	New Ending Date
3		3/1/2017

   g. **Date Goals Assigned:**　N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____　　　Date: _____

h.   **Goals:**   We have contacted the Division of Small Business Opportunity and they have determined that this contract's Scope of Services does not fall under the definition of DSBO's CEI (Construction Empowerment Initiative) Ordinance. Professional Services for design, construction or reconstruction are subject to the goals ordinance. Anything outside of these services, including professional services not related to construction are reviewed on a case-by-case basis. Professional Services not related to construction usually do not have assigned goals

7.   **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

No

Key Contract Terms

Vendor/Contractor Name: OLIVER WYMAN INC

Contract control number: 201312664

City's contract manager: Vance Wolverton

Was this contractor selected by competitive process?   Was it the low bid? Multiple contractors were selected, the bid rates were comparable.

Term/Duration of contract/project: 3 years

Renewal terms: N/A

Purpose: This contract is an on call professional services contract to assist the Airport in optimizing revenue sources. Specific projects will be identified and assigned by the Airport and may pertain to the following subjects: Non-airlines revenue strategy, Commercial Development, Concessions Revenue strategy, Parking Revenue Strategies and Financial Services

Scope of services to be provided with performance bench marks:

Cost/value: $2,000,000

Source of funds: OM

Benefit: Improve revenue generation and customer satisfaction.

Termination provision for City and for contractor: 30 Day notice

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

KHO Consulting, LLC (KHO) is a real estate advisory services firm based in Denver, CO and KRAMER aerotek (KA) is a woman-owned airport consulting firm specializing in strategic planning and economic development for systems of airports and individual general aviation and commercial service airports.

Location: Denver International Airport

Affected Council District: 11