

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: July 2, 2018

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: To establish the Supplier Contract # SC-00003076 (Master Purchase Order agreement # 0750A0118) in the amount of \$15,000,000.00 with the Vendor, Trans-West, Inc.

3. Requesting Agency: General Services Purchasing Division

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Andrew Miskell	Name: Andrew Miskell
Email: Andrew.miskell@denvergov.org	Email: Andrew.miskell@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This contract allows the City and County of Denver to purchase large trucks, Class 6,7, and 8 (tractor trailer types) with set pricing over the term of the contract, along with service and replacement parts during this term.

6. City Attorney assigned to this request (if applicable):

N/A

7. City Council District:

All Districts

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Supplier Contract (Master Purchaser Order agreement)

Vendor/Contractor Name: Trans-West, Inc.

Contract control number: SC-00003076

Location: All Districts

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Initial term of this contract is from the date of City Signature, until July 31, 2021, with potential yearly extensions until July 31, 2026.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$15,000,000.00	\$0.00	\$15,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Goods only purchases for Class 6, 7, and 8 vehicles for Fleet Management and parts purchases for Fleet Logistics Operations.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: N/A

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____