

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: February 1, 2024

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other:** Master Purchase Order

2. Title: Approves a master purchase order with Standard Signs Inc. doing business as Lumacurve Airfield Signs for \$2,500,000 and for two years with three one-year options to extend for the purchase of Lumacurve Brand Standard Runway Signs for Denver International Airport (DEN) (SC-00008840).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kyle Lester, SVP of Maintenance	Name: Kevin Forgett, Manager of Legislative Affairs
Email: Kyle.Lester@flydenver.com	Email: Kevin.Forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed: Master Purchase Order (MPO) SC-00008840 replaces expiring MPO SC-00004644 for the procurement of Lumacurve Brand Standard Runway Signs. These goods are used for Airside Airfield signage at Denver International Airport.

6. City Attorney assigned to this request (if applicable): John Redmond

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Contract for Goods over \$500K

Vendor/Contractor Name (including any dba's): Standard Signs Inc. dba; Lumacurve Airfield Signs

Contract control number (legacy and new): SC-00008840

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration: 2 years with 3 1-year options to extend, in the amount of \$2,500,000.00.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$2,500.000.00	N/A	\$2,500.000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2 years with 3 1-year options to extend	N/A	2 years with 3 1-year options to extend

Scope of work: Master Purchase Order SC-00008840 is for the procurement of FAA approved Lumacurve brand airfield signs and replacement parts to be used for the maintenance, repair and operations of airfield signage at Denver International Airport. A program is being instituted by Steven Russell, Electrical Manager at DEN, to replace all sign panels every six (6) years.

Was this contractor selected by competitive process? No **If not, why not?** This Purchase Order has been issued in accordance with Denver Revised Municipal Code (DRMC) Section. 20-64 (a)(1) Sole Source Bidding Exception. Standard Signs, Inc is the sole manufacturer off FAA approved Lumacurve brand airfield signs and replacement parts.

Has this contractor provided these services to the City before? Yes No

Source of funds: Denver International Airport Facilities Maintenance

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A Does not apply, in accordance with Denver Revised Municipal Code (DRMC) Section. 20-64 (a)(1) Sole Source Bidding Exception.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

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Date Entered: _____