

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/13/2016

Please mark one: [] Bill Request or [X] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: Towing Services Contract

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Aaron Barraza
Phone: (303) 342-2261
Email: Aaron.Barraza@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Dorothy Harris
Phone: (303) 342-4080
Email: Dorothy.Harris@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: To provide immediate on-site towing services at Denver International Airport. The contractor will be responsible for 24 hour on site, standby, and contingency towing services at DEN. This includes the removal of vehicles that pose a security threat on levels 4, 5, 6, and other areas outside the security fence, and on the airport roadways. Additionally, this contract provides for additional tow trucks during snow events.

**Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: 201630771
b. Duration: 3 Years
c. Location: DEN
d. Affected Council District: 11
e. Benefits: Provide Towing services for Denver International Airport at the requests of DPD and/or Parking and Transportation, to include DEN customers, and the agencies as stated above
f. Costs:

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Values: \$2,500,000.00, N/A, \$2,500,000.00

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Values: 11/1/2016-10/31/19, N/A, (blank)

- g. Date Goals Assigned: N/A
h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

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Date: _____

Key Contract Terms

Type of Contract:

- Professional Services > \$500K Lease Design or Construction for airport improvements > \$5M
- Grant IGA Sale of Real Property Sale of Personal Property

Vendor/Contractor Name: Drawbaugh Enterprises, Inc. d/b/a Mirage Recovery Services

Contract control number: 201630771

City's contract manager: Francine Crusan-Garcia

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before? Yes No

Term/Duration of contract/project: 3 years

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Renewal terms: Two, one-year options for extensions, as stated in contract

Purpose: Contractor is responsible for 24 hour on site, standby, and contingency towing services at Denver International Airport. These tow trucks are needed to remove vehicles that pose a security threat curbside level 4, 5 and 6 and other areas outside the security fence and on the Airport roadways. The contract also provides for removal of abandoned vehicles in parking facilities. Not having tow trucks available to remove these vehicles immediately leaves the airport in a vulnerable position from a security threat. The contract also provides for additional tow trucks of various sizes during snow events. These trucks are critical to keeping the airport roadways clear of stalled and disabled vehicles during weather events. It is critical that Pena Blvd remains open at all times and the snow plows must be able to clear the roadways without obstructions caused by vehicular accidents and stalled or stuck vehicles. Not being able to keep traffic moving on Pena Blvd and other roadways at the airport could result in passengers being unable to make flights and potentially delaying flights to and from Denver International Airport.

Cost/value: \$2,500,000.00

Source of funds: O&M

Benefit: Removal of vehicles from roadways and parking facilities at Denver International Airport during regular, emergency and contingency operations.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

Location: Denver International Airport

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____