ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.** Contact the Mayor's Legislative team with questions

Date of Request: 6/29/2018

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. Type of Request:

☒ **Contract/Grant Agreement**   ☐ **Intergovernmental Agreement (IGA)**   ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**   ☐ **Appropriation/Supplemental**   ☐ **DRMC Change**

☐ **Other:**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a new expenditure contract with Kronos Incorporated

3. Requesting Agency: Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Joe Saporito	Name: Joe Saporito
Email: joseph.saporito@denvergov.org	Email: joseph.saporito@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The City currently uses the Kronos Workforce Central (time and attendance tracking) on-premise, legacy application. The City would like to move from the legacy application to Kronos' modern cloud-based application. This is the newest version provided by Kronos. The cloud-based application provides real-time access for all City employees from anywhere, anytime, on any device. This will provide a more stable product, modern user interface and will be upgraded with new features and functionality by the vendor on an annual basis. The City will be able to produce more robust reporting for the Payroll division and the new cloud version will alleviate support issues for both Payroll and Technology Services and will increase user satisfaction and adoption.

Kronos' Workforce Central application is used to manage schedules, track time and attendance, administer absence and leave, and measure productivity. Moving from the City's current on-premise, legacy application to the vendor hosted cloud application will also provide improved platform security that boosts reliability and performance, blocks vulnerabilities, and supports the latest browser versions.

6. City Attorney assigned to this request (if applicable): Steve Hahn

7. City Council District: N/A - Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR18 0734   Date Entered: _____

Revised 03/02/18

Standard Expenditure contract in excess of $500,000

Vendor/Contractor Name: Kronos Incorporated

Contract control number: TECHS - 201841702

Location: N/A Citywide

Is this a new contract? ☒ **Yes** ☐ **No** **Is this an Amendment?** ☐ **Yes** ☐ **No** **If yes, how many?**

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):

Contract Term: 7/1/2018 - 7/1/2023 Duration: 5 years

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount *(A)*	*Additional Funds* *(B)*	*Total Contract Amount* *(A+B)*
0	$3,713,550	$3,713,550

Current Contract Term	*Added Time*	*New Ending Date*
N/A	N/A	7/1/2023

Scope of work:

Kronos will work with the City to implement the Kronos cloud version 8.1. This will be completed in three phases:

Phase 1
Kronos will conduct a Cloud readiness assessment to inventory and evaluate the City's environment and configurations. A report will identify any obstacles that may impact the standard upgrade and transition to the Kronos Cloud so that they can be quickly mitigated.

Phase 2
Migration to the Kronos Cloud, requires that the City's Oracle Database be converted to Microsoft SQL as part of the Technical upgrade to version 8.1.

Phase 3
Configure the application. The following configuration changes are included in phase 3:
- Configure Mobile
- Configure multiple approvals functionality
- Configure Alerts for reaching thresholds for certain pay codes

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ **Yes** ☐ **No**

Source of funds: Cost Center 3074300 Technology Services Applications - Applications Planning Analysis

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

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WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A