

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

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Date of Request: 11/2/18

Please mark one:       Bill Request                      or                       Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation                       Appropriation/Supplemental                       DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves H.W. Stewart's concession license to operate Pahaska Tepee on Lookout Mountain.

**3. Requesting Agency:** Parks and Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Fred Weiss and Bob Finch	Name: Laura Morales
Email: <a href="mailto:fred.weiss@denvergov.org">fred.weiss@denvergov.org</a> , <a href="mailto:Bob.Finch@denvergov.org">Bob.Finch@denvergov.org</a>	Email: <a href="mailto:Laura.Morales@denvergov.org">Laura.Morales@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This contract establishes a concessionaire license for H.W. Stewart to operate Pahaska Tepee and the Buffalo Bill gravesite on Lookout Mountain, part of the Denver Mountain Parks system.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR18 1307

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Concession License

**Vendor/Contractor Name:** H.W. Stewart, Inc.

**Contract control number:** 201840617

**Location:** Pahaska Tepee, Lookout Mountain Park, 987 Lookout Mountain Rd, Golden, Colorado 80401, located in Jefferson County.

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing: 1/1/2018-12/31/2022

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$31,699.99 guaranteed annual minimum payment, and 9.9% of monthly gross revenues

Capital improvements: \$50,000 for future capital improvements.

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
See above	N/A	See above

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2018-12/31/2022	N/A	

**Scope of work:**

H.W. Stewart provides food, beverage, and merchandise sales and service within the Concession Site to the public enjoying Pahaska Tepee and Buffalo Bill gravesite on Lookout Mountain, as well as providing general maintenance for Pahaska Tepee and related areas.

**Was this contractor selected by competitive process?** Yes, competitive bid in 2017 **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** none

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