

DEPARTMENT OR AGENCY NAME  
**COLORADO DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT  
FHLA-CCPD**

DEPARTMENT OR AGENCY NUMBER  
**FAAA**

CONTRACT AMENDMENT ROUTING NUMBER  
**18 FHLA 95988**  
To Original Contract Routing Number  
**16 FHLA 76137**

**CONTRACT AMENDMENT #2**

This Interagency Agreement Amendment is made this 15th day of May, 2017, by and between the State of Colorado, acting by and through the DEPARTMENT OF PUBLIC HEALTH AND ENVIRONMENT, whose address or principal place of business is 4300 Cherry Creek Drive South, Denver, Colorado 80246, hereinafter referred to as the "State"; and, CITY AND COUNTY OF DENVER, (a political subdivision of the state of Colorado), for the use and benefit of the Department of Environmental Health, whose address or principal place of business is 200 West 14th Avenue Denver, Colorado 80204-2732, hereinafter referred to as the "Contractor".

**FACTUAL RECITALS**

The parties entered into a contract dated April 20, 2015, with contract encumbrance number CT FAAA FHLA 2016000000000000057, and contract routing number, 16 FHLA 76137, hereafter referred to as the "**Original Contract**", whereby the Contractor was to provide to the State the following:

This project serves to target families in Denver's low-income neighborhoods that are disproportionately affected by resource-poor environments and negative health outcomes.

Changes were required to extend for an additional term and to reflect changes to the Additional Provisions.

The State promises to pay the Contractor the sum of Two Hundred Twenty Nine Thousand Nine Hundred Ninety Nine Dollars and 82/100, (\$229,999.82) for the renewal term of **1 year**, ending on **June 30, 2018**, in exchange for the promise of the Contractor to perform the specifications to the work described herein.

**NOW THEREFORE**, in consideration of their mutual promises to each other, stated below, the parties hereto agree as follows:

1. Consideration for this Contract Amendment to the Original Contract consists of the payments and services that shall be made pursuant to this Contract Amendment, and promises and agreements herein set forth.
2. It is expressly agreed to by the parties that this Contract Amendment is supplemental to the Original Contract, contract routing number **16 FHLA 76137**, as amended by Amendment #1, contract routing number **17 FHLA 86980**, collectively referred to herein as the Original Contract, which is by this reference incorporated herein. All terms, conditions, and provisions thereof, unless specifically modified herein, are to apply to this Contract Amendment as though they were expressly rewritten, incorporated, and included herein.
3. It is expressly agreed to by the parties that the Original Contract is and shall be modified, altered, and changed in the following respects only:
  - A. This Contract Amendment is issued pursuant to paragraph 5 of the Original Contract. The revised **Additional Provisions** of the Original Contract, are incorporated herein by this reference and identified as **Exhibit F**.  
Modified Provisions:

1. The following **provisions** are hereby **added**:
  - a. Provision of Lawful Presence in Section 13, Page 2, of the Additional Provisions.
  - b. Provision for Media Disclaimer in Section 14, Page 2, of the Additional Provisions.
- B. The **period of performance** of the **current** term is hereby **extended** by **Twelve (12) months**, changing the current ending date from **June 30, 2017 to June 30, 2018**. The revised **period of performance** is **July 1, 2015** through and including **June 30, 2018**.

1. This Contract Amendment is for the renewal term of **July 1, 2017**, through and including **June 30, 2018**. The maximum amount payable by the State for the work to be performed by the Contractor during this renewal term is **Two Hundred Twenty Nine Thousand Nine Hundred Ninety Nine Dollars and 82/100, (\$229,999.82)** for an amended total contract financial obligation of the State of **Six Hundred Fifty Nine Thousand Nine Hundred Ninety Nine Dollars and 82/100, (\$659,999.82)**.
  - a. For this renewal term the **maximum amount payable** attributable to a State of Colorado funding source is **Two Hundred Twenty Nine Thousand Nine Hundred Ninety Nine Dollars and 82/100, (\$229,999.82)**, and the **amended total contract financial obligation** attributable to a State of Colorado funding source is **Six Hundred Fifty Nine Thousand Nine Hundred Ninety Nine Dollars and 82/100, (\$659,999.82)**.

The modified specifications to the original **Statement of Work** and **Budget** are incorporated herein by this reference and identified as "**Exhibit G**", **Exhibit H**".

The Original Contract is modified accordingly. All other terms and conditions of the Original Contract are reaffirmed.

4. The Effective Date of this Contract Amendment is **July 1, 2017**, or upon approval of the State Controller, or an authorized delegate thereof, whichever is later.
5. Except for the General Provisions and Special Provisions of the Original Contract, in the event of any conflict, inconsistency, variance, or contradiction between the terms and provisions of this Contract Amendment and any of the terms and provisions of the Original Contract, the terms and provisions of this Contract Amendment shall in all respects supersede, govern, and control. The Special Provisions shall always control over other provisions of the Original Contract or any subsequent amendments thereto. The representations in the Special Provisions to the Original Contract concerning the absence of personal interest of state of Colorado employees are presently reaffirmed.
6. FINANCIAL OBLIGATIONS OF THE STATE PAYABLE AFTER THE CURRENT FISCAL YEAR ARE CONTINGENT UPON FUNDS FOR THAT PURPOSE BEING APPROPRIATED, BUDGETED, AND OTHERWISE MADE AVAILABLE.

**SIGNATURE PAGE**

Contract Routing Number: **18 FHLA 95988**

**THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT AMENDMENT**

Each person signing this Contract Amendment represents and warrants that he or she is duly authorized to execute this Contract Amendment and to bind the party authorizing his or her signature.

**CONTRACTOR**  
**CITY AND COUNTY OF DENVER**  
for the use and benefit of the  
Department of Environmental Health  
(a political subdivision of the state of Colorado)

**STATE OF COLORADO**  
John W. Hickenlooper, Governor

**Colorado Department of Public Health and Environment**  
Larry Wolk, MD, MSPH, Executive Director and Chief Medical Officer

\_\_\_\_\_  
Print Name of Authorized Individual

\_\_\_\_\_  
Print Title of Authorized Individual

\_\_\_\_\_  
Signature of Authorized Individual

\_\_\_\_\_  
Date

By: \_\_\_\_\_  
Lisa McGovern  
Purchasing and Contracting Section Director, CDPHE

\_\_\_\_\_  
Date

**PROGRAM APPROVAL**  
Colorado Department of Public Health and Environment

**LEGAL REVIEW**  
Cynthia H. Coffman, Attorney General

By: \_\_\_\_\_  
Signature of Authorized CDPHE Program Approver

By: \_\_\_\_\_  
Signature – Senior Assistant Attorney General

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

In accordance with §24-30-202 C.R.S., this Contract Amendment is not valid until signed and dated below by the State Controller or an authorized delegate.

**STATE CONTROLLER**  
**Robert Jaros, CPA, MBA, JD**

By: \_\_\_\_\_  
CDPHE Agency Delegate

Effective Date: \_\_\_\_\_

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**ADDITIONAL PROVISIONS**

To Original Contract Routing Number **16 FHLA 76137**  
Contract Amendment #2 Routing Number **18 FHLA 95988**

**These provisions are to be read and interpreted in conjunction with the provisions of the Contract specified above.**

1. This Contract contains state funds.
2. To receive compensation under the Contract, the Contractor shall submit a signed Monthly CDPHE Reimbursement Invoice Form. This form is accessible from the CDPHE internet website <http://www.colorado.gov/cs/Satellite/CDPHE-Main/CBON/1251622941228> and is incorporated and made part of this Contract by reference. CDPHE will provide technical assistance in accessing and completing the form. The CDPHE Reimbursement Invoice Form and Expenditure Details page must be submitted no later than **forty-five (45)** calendar days after the end of the billing period for which services were rendered. Expenditures shall be in accordance with the Statement of Work and Budget.

Scan the completed and signed CDPHE Reimbursement Invoice Form into an electronic document. Email the scanned invoice with the Excel workbook containing the Expenditure Details page to the assigned CCPD Program Contract Coordinator.

Final billings under the Contract must be received by the State within a reasonable time after the expiration or termination of the Contract; but in any event no later than **forty-five (45)** calendar days from the effective expiration or termination date of the Contract.

Unless otherwise provided for in the Contract, "Local Match", if any, shall be included on all invoices as required by funding source.

The Contractor shall not use federal funds to satisfy federal cost sharing and matching requirements unless approved in writing by the appropriate federal agency.

3. Time Limit For Acceptance Of Deliverables.
  - a. Evaluation Period. The State shall have **thirty (30)** calendar days from the date a deliverable is delivered to the State by the Contractor to evaluate that deliverable, except for those deliverables that have a different time negotiated by the State and the Contractor.
  - b. Notice of Defect. If the State believes in good faith that a deliverable fails to meet the design specifications for that particular deliverable, or is otherwise deficient, then the State shall notify the Contractor of the failure or deficiencies, in writing, within **thirty (30)** calendar days of: 1) the date the deliverable is delivered to the State by the Contractor if the State is aware of the failure or deficiency at the time of delivery; or 2) the date the State becomes aware of the failure or deficiency. The above time frame shall apply to all deliverables except for those deliverables that have a different time negotiated by the State and the Contractor in writing pursuant to the State's fiscal rules.
  - c. Time to Correct Defect. Upon receipt of timely written notice of an objection to a completed deliverable, the Contractor shall have a reasonable period of time, not to exceed **thirty (30)** calendar days, to correct the noted deficiencies.

4. Health Insurance Portability and Accountability Act (HIPAA) Business Associate Determination.

The State has determined that this Contract does not constitute a Business Associate relationship under HIPAA.

5. This award does not include funds for Research and Development.

6. If Contractor indicates full expenditure of funds under this Contract by February 28 of each grant year and the full expenditure does not occur, CDPHE has the option to reduce current or upcoming Contract by said amount or a percent deemed reasonable by CDPHE. CDPHE will notify the Contractor of the potential need to decrease the current or upcoming budget. If the Contractor indicates at a later date than February 28 of each grant year an expectation of surplus of funds or inability to fully expend said funds for unforeseen circumstances that Contractor had not anticipated by February 28, CDPHE will reallocate unspent funds without any penalties to the Contractor.
7. Contractor shall request prior approval in writing from CDPHE for all modifications to the Statement of Work or for a cumulative modification to the direct costs in excess of twenty-five percent (25%) of the total budget for direct costs, between budget categories. Budget revisions are also required to incur expenses against a budget category with zero funds budgeted. To open a new budget category line, the Contractor must seek approval from CDPHE prior to incurring expenditures against the new budget line. Any request for modifications to the Budget in excess of twenty-five (25%) percent of the total budget for direct costs or \$250,000.00, whichever is less, shall be submitted to CDPHE at least ninety (90) days prior to the end of the contract period and may require an amendment in accordance with *General Provisions*, Section 16, *Contract Modifications*, of this Contract.
8. Contractor affirms that it maintains no affiliations or contractual relationships, direct or indirect, with tobacco companies, owners, affiliate, subsidiaries, holding companies, or companies involved in any way in the production, processing, distribution, promotion, sales, or use of tobacco.
9. The State of Colorado, specifically the Colorado Department of Public Health and Environment, shall be the owner of all equipment as defined by the Federal Accounting Standards Advisory Board (FASAB) Generally Accepted Accounting Principles (GAAP) purchased under this Contract. At the end of the term of this Contract, the State shall approve the disposition of all equipment.
10. Contractor shall not use funds provided under this Contract for the purpose of lobbying as defined in Colorado Revised Statutes (C.R.S.) 24-6-301(3.5)(a).
11. CDPHE may increase or decrease funds available under this Contract using a Grant Funding Change Letter substantially equivalent to **Attachment F-1**. The Grant Funding Change Letter is not valid until it has been approved by the State Controller or designee.
12. CDPHE may require continued performance for a period of up to two (2) years at the same rates and same terms specified in the Contract. If CDPHE exercises this option, it will provide written notice to Contractor at least thirty (30) days prior to the end of the current Contract term in a form substantially equivalent to **Attachment F-2**. If exercised, the provisions of the Option Letter shall become part of and be incorporated into the original Contract. The total duration of this Contract, including the exercise of any options under this clause, shall not exceed three (3) years.
13. Contractors that provide direct services of benefit to individuals 18 years of age or older shall ensure they only provide services to individuals lawfully present in Colorado. Contractor shall maintain documentation demonstrating the individual's establishment of lawful presence, which shall include documentation of an appropriate identification document and an affidavit as required by section 24-76.5-103, C.R.S.
14. Publications, presentations, or public events resulting from Amendment 35 CCPD Grants Program funding must include the following acknowledgment of grant support and a disclaimer.

Funding for this event/project/program was provided (*in part*) by Amendment 35 Cancer, Cardiovascular, and Pulmonary Disease Program (CCPD) funding. The views expressed do not necessarily reflect the official policies of, nor does the mention of imply endorsement by, the Colorado Department of Public Health and Environment.

# GRANT FUNDING CHANGE LETTER

Attachment F-1

|              |                           |                                             |                           |
|--------------|---------------------------|---------------------------------------------|---------------------------|
| <b>Date:</b> | <b>State Fiscal Year:</b> | <b>Grant Funding Change Letter (GFCL) #</b> | <b>CMS Routing #</b>      |
|              |                           |                                             | <b>CORE Encumbrance #</b> |

TO: <Insert Grantee's name>

In accordance with Section \_\_\_\_\_ of the Original Contract routing number \_\_\_\_\_, [insert the following language here if previous amendment(s), renewal(s) have been processed] as amended by \_\_\_\_\_ [include all previous amendment(s), renewal(s) and their routing numbers], [insert the following words here if previous amendment(s), renewal(s) have been processed] between the State of Colorado, Department of Public Health and Environment and <insert contractor name> beginning <insert start date of original contract> and ending on <insert ending date of current contract amendment>, the undersigned commits the following funds to the Grant:

The amount of (federal, state, other) grant funds available and specified in Section \_\_\_\_\_ of <insert previous contract modification number and routing number> is  increased or  decreased by \$ \_\_\_\_\_ amount of change to new total funds for the period <date to date> of \$ \_\_\_\_\_ <insert new period cumulative total> for the following reason: Section \_\_\_\_\_ is hereby modified accordingly. **The revised Budget is incorporated herein by this reference and identified as Revised Exhibit \*.** (if budget attached; delete sentence if no budget included.)  
 Complete the table below; insert/delete rows as needed.

The table below reflects the original budget and all modifications to the total since the effective date of the Original Contract.

| SUMMARY OF CHANGES                     |               |                                           |        |               |              |
|----------------------------------------|---------------|-------------------------------------------|--------|---------------|--------------|
| Document Type                          | CMS Routing # | Funding Source<br>(federal, state, other) | Period | Dollar Amount | Period Total |
| Original Contract                      |               |                                           |        | \$            | \$           |
|                                        |               |                                           |        | \$            | \$           |
|                                        |               |                                           |        | \$            | \$           |
|                                        |               |                                           |        | \$            | \$           |
|                                        |               |                                           |        | \$            | \$           |
| <b>Contract Cumulative Grand Total</b> |               |                                           |        | \$            | \$           |

This Grant Funding Change Letter does not constitute an order for services under this Grant. The effective date of hereof is upon approval of the State Controller or <insert projected effective date>, whichever is later.

**STATE OF COLORADO**  
 John W. Hickenlooper, Governor  
**Department of Public Health and Environment**

**PROGRAM APPROVAL**  
 Colorado Department of Public Health and Environment

By: \_\_\_\_\_  
 Lisa McGovern  
 Purchasing and Contracting Section Director, CDPHE

By: \_\_\_\_\_  
 INSERT-Name of Authorized Individual  
 INSERT-Official Title of Authorized Individual

\_\_\_\_\_ Date

\_\_\_\_\_ Date

In accordance with §24-30-202 C.R.S., this Contract is not valid until signed and dated below by the State Controller or an authorized delegate.

**STATE CONTROLLER**  
**Robert Jaros, CPA, MBA, JD**

By: \_\_\_\_\_  
 Name of Agency Delegate-Please delete if contract will be routed to OSC for approval.

Effective Date: \_\_\_\_\_

OPTION LETTER

Table with 4 columns: Date, State Fiscal Year, Option Letter No., CMS Routing #, CORE Encumbrance #

- 1) OPTIONS: Choose all applicable options listed in §1 and in §2 and delete the rest.
a. Option to renew only (for an additional term)
b. Change in the amount of goods within current term
c. Change in amount of goods in conjunction with renewal for additional term
d. Level of service change within current term
e. Level of service change in conjunction with renewal for additional term
f. Option to initiate next phase of a contract
2) REQUIRED PROVISIONS. All Option Letters shall contain the appropriate provisions set forth below:
a. For use with Options 1(a-e): In accordance with Section(s) of the Original Contract routing number between the State of Colorado, Insert Name of Department or Higher Ed Institution, and Contractor's Name, the State hereby exercises its option for an additional term beginning Insert start date and ending on Insert ending date at a cost/price specified in Section, AND/OR an increase/decrease in the amount of goods/services at the same rate(s) as specified in Identify the Section, Schedule, Attachment, Exhibit etc.
b. For use with Option 1(f), please use the following: In accordance with Section(s) of the Original Contract routing number between the State of Colorado, Insert Name of Department or Higher Ed Institution, and Contractor's Name, the State hereby exercises its option to initiate Phase indicate which Phase: 2, 3, 4, etc for the term beginning Insert start date and ending on Insert ending date at the cost/price specified in Section.
c. For use with all Options 1(a-f): The amount of the current Fiscal Year contract value is increased/decreased by \$ amount of change to a new contract value of Insert New \$ Amt to as consideration for services/goods ordered under the contract for the current fiscal year indicate Fiscal Year. The first sentence in Section is hereby modified accordingly. The total contract value including all previous amendments, option letters, etc. is Insert New \$ Amt.
3) Effective Date. The effective date of this Option Letter is upon approval of the State Controller or, whichever is later.

STATE OF COLORADO
John W. Hickenlooper, Governor
Department of Public Health and Environment

PROGRAM APPROVAL
Colorado Department of Public Health and Environment

By: Lisa McGovern
Purchasing and Contracting Section Director, CDPHE

By: INSERT-Name of Authorized Individual
INSERT-Official Title of Authorized Individual

Date

Date

In accordance with §24-30-202 C.R.S., this Contract is not valid until signed and dated below by the State Controller or an authorized delegate.

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

By: Name of Agency Delegate-Please delete if contract will be routed to OSC for approval.

Effective Date:



STATEMENT OF WORK  
 To Original Contract Routing Number **16 FHLA 76137**  
 Contract Amendment #2 Routing Number **18 FHLA 95988**

**These provisions are to be read and interpreted in conjunction with the provisions of the contract specified above.**

**I. Entity Name:** City and County of Denver Environmental Health  
**Term:** July 1, 2017–June 30, 2018

**II. Project Description:** This project serves to target families in Denver’s low-income neighborhoods that are disproportionately affected by resource-poor environments and negative health outcomes. The Denver Healthy and Active Communities (DHAC) is aligned with CDPHE’s priority of working with local communities to develop policy, strategies and best practices to increase access to physical activity in the built environment to support chronic disease prevention and control.

**III. Definitions:**

1. Active Living Plan: A plan that identifies the opportunities and gaps in built environment infrastructure and policies that affects active living choices.
2. ALC: Active Living Coalition
3. Built Environment Toolkit: an electronic collection of information (e.g. maps, charts, reports, etc.) that can help decision makers prioritize the built environment for active transportation.
4. CALC: Community Active Living Coalition
5. CCPD: Cancer, Cardiovascular and Pulmonary Disease Grants Program
6. CDPHE: Colorado Department of Public Health and Environment
7. Communications and Engagement Plan: the plan to increase active transportation messaging and encouragement at schools and recreation centers.
8. DHAC: Denver Healthy and Active Communities
9. DPS: Denver Public Schools
10. Priority Council Districts: The ALC priority City and County of Denver council districts are 1, 2, 3, 7, 8, 9, and 11.
11. Quarters:
  - Q1 – Quarter 1: July 1-September 30
  - Q2 – Quarter 2: October 1-December 31
  - Q3 – Quarter 3: January 1-March 30
  - Q4 – Quarter 4: April 1-June 30
12. Small projects: Projects completed with community or school assistance, such as wayfinding on school property, benches, bike racks or smaller projects that can be coordinated with Public Works or the Regional Transportation district such as, but not limited to, street marking, benches, and transit stop enclosures
13. SRTS: Safe Routes to School
14. Sustainability plan: a part of the active living plan and that will include an examination of existing coalitions with which the CALC can be a part, supporting community applications for funding, and creating a reference list of policies, people, and organizations that will continue to work on policy and infrastructure changes.

**IV. Work Plan:**

|                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Goal #1:</b> Improve access to physical activity through built environment policies and infrastructure enhancements to reduce chronic disease and improve health equity in Denver.                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Objective #1:</b> No later than the expiration date of this contract, develop regional, county or municipal policies that lead to the development of enhanced access to walking, biking and other physical activity. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <b>Primary Activity #1</b>                                                                                                                                                                                              | The Contractor shall continue to convene the ALC and the CALC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>Sub-Activities #1</b>                                                                                                                                                                                                | <ol style="list-style-type: none"> <li>1. The Contractor shall continue to maintain a database of coalition members.</li> <li>2. The Contractor shall continue to ensure that the ALC and CALC recruit additional members to ensure the community is represented by minorities, youth, and those that live in the priority council districts.</li> <li>3. The Contractor shall continue to maintain the organizational document for the ALC and CALC.</li> <li>4. The Contractor shall ensure that the ALC and CALC conduct a minimum of four (4)</li> </ol> |

|                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                          | <p>coalition meetings, and a minimum of four (4) workgroup meetings.</p> <ol style="list-style-type: none"> <li>5. The Contractor shall review outcomes from the prior coalition capacity assessments and shall provide coalition capacity building activities including equity training for decision makers, and continued training related to the relationship between the built environment and health for new CALC members.</li> <li>6. The Contractor shall administer additional end-of-grant coalition capacity assessments in Spring 2018.</li> <li>7. The Contractor shall support projects and grants by offering technical assistance, data, outreach support, or other resources as needed; thereby, increasing the capacity of coalition members and collaborators to improve built environment equity.</li> </ol>                                                                                                                                                                                                                                                                                              |
| <p><b>Primary Activity #2</b></p>        | <p>The Contractor shall implement and refine an Active Living Plan that recommends improvements in built environment policies and infrastructure based on documented resources and gaps from the needs assessment.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p><b>Sub-Activities #2</b></p>          | <ol style="list-style-type: none"> <li>1. The Contractor shall continue to promote the incorporation of Active Living Plan recommendations into city plans, policies, and built environment projects.</li> <li>2. The Contractor shall ensure that the CALC continues to work with the SRTS coalition and DPS to implement the four (4) travel plans completed in Year 2 and create new plans at a minimum of five (5) schools to encourage active transportation.</li> <li>3. The Contractor shall identify a minimum of two (2) distinct stakeholder to train stakeholders on the Built Environment Toolkit. Stakeholders will be identified by their capacity to create and inform active living related projects, plans, and policies.</li> <li>4. The Contractor shall document implementation successes and barriers to implementation of the Active Living Plan including plans, policies, and physical environments that included recommendations and data from the Built Environment Toolkit.</li> <li>5. The Contractor shall create a sustainability plan (within the Active Living Plan) for the ALC.</li> </ol> |
| <p><b>Primary Activity #3</b></p>        | <p>The Contractor shall continue to implement the Communications and Engagement Plan to provide evidence-based activities, events and/or utilize educational messaging campaign materials to promote physical activity and active transportation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><b>Sub-Activities #3</b></p>          | <ol style="list-style-type: none"> <li>1. The Contractor shall implement and refine the strategies and activities in the Communications and Engagement Plan.</li> <li>2. The Contractor shall implement and refine educational activities beyond messaging/marketing that can be used for engagement.</li> <li>3. The Contractor shall incorporate the Built Environment Toolkit as part of the Communications and Engagement Plan implementation.</li> <li>4. The Contractor shall continue to refine communication materials including Facebook content, newsletter, and printed flyers.</li> <li>5. The Contractor shall continue to work with the CALC and SRTS to implement the Communication and Engagement Plan at recreation centers and schools that were assessed in Year 1 and/or received a travel plan in Year 2.</li> <li>6. The Contractor shall oversee implementation of a minimum of three (3) small projects, the creation of messaging materials, and infrastructure assessments.</li> </ol>                                                                                                             |
| <p><b>Standards and Requirements</b></p> | <ol style="list-style-type: none"> <li>1. The content of electronic documents located on CDPHE and non-CDPHE websites and information contained on CDPHE and non-CDPHE websites may be updated periodically during the contract term. The contractor shall monitor documents and website content for updates and comply with all updates.</li> <li>2. The Contractor shall submit data as required by Kaiser Permanente Institute for Health Research, the CCPD evaluation contractor, to include: semi-annual reports; annual evaluation reports; and other evaluation monitoring and data submissions as determined by the evaluation contractor and CCPD in alignment with the CDPHE-approved evaluation plan that follows the CCPD Strategy Requirements and Reporting Metrics document. These documents are incorporated and made part of this contract by reference and available on the following website:             <ol style="list-style-type: none"> <li>a. Three (3) year grantees shall use:</li> </ol> </li> </ol>                                                                                            |

|                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                               | <p><a href="https://www.colorado.gov/pacific/sites/default/files/DC_A35-CCPD_Strategy-Specifications-and-Metrics.pdf">https://www.colorado.gov/pacific/sites/default/files/DC_A35-CCPD_Strategy-Specifications-and-Metrics.pdf</a></p> <ol style="list-style-type: none"> <li>3. The Contractor shall plan and budget for appropriate representatives to attend a minimum of one (1) in-person CCPD Grantee Meeting, date(s) and location to be determined.</li> <li>4. The Contractor shall participate in conference calls with CDPHE staff as needed, including a minimum of one (1) per quarter.</li> <li>5. The Contractor shall provide CDPHE, upon request, written procedures related to gift card purchase and handling. At a minimum, the procedures must include the following:             <ol style="list-style-type: none"> <li>a. How the gift card inventory is tracked and maintained;</li> <li>b. Gift Card storage and safeguards against theft;</li> <li>c. The primary person responsible for securing and distributing gift cards;</li> <li>d. A gift card distribution log that records each gift card number, dollar amount and the printed name and signature of each gift card recipient.</li> </ol> </li> <li>6. The Contractor shall participate in quarterly CCPD Built Environment peer learning calls.</li> <li>7. The Contractor shall complete the final progress report as a non-reimbursable deliverable.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p><b>Expected Results of Activity(s)</b></p> | <p>Increase the availability of safe routes to family-oriented community destinations, specifically, schools and recreation centers.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <p><b>Measurement of Expected Results</b></p> | <p>Data and measurements collected by Kaiser Permanente Institute of Health Research per the CDPHE-approved evaluation plan.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                                               | <p><b>Completion Date</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <p><b>Deliverables</b></p>                    | <ol style="list-style-type: none"> <li>1. The Contractor shall submit electronically to the CCPD Program Contract Coordinator: a CDPHE approved Progress Report to include quarterly reports and an annual report. <span style="float: right;">No later than 15 days following the end of Q1, Q2, Q3, Q4.</span></li> <li>2. The Contractor shall submit electronically to the CCPD Program Contract Coordinator: evidence of the ALC and workgroup activities and meetings, including agendas and attendance sheets, as well as coalition numbers and messaging development. <span style="float: right;">No later than 15 days following the end of Q1, Q2, Q3. Final report due no later than June 30, 2018.</span></li> <li>3. The Contractor shall submit electronically to the CCPD Program Contract Coordinator: documentation of the small project implementation process including the criteria, the process for selection and funding amount. <span style="float: right;">No later than 15 days following Q2. Final report due no later than June 30, 2018.</span></li> <li>4. The Contractor shall submit to the CCPD Program Contract Coordinator: an electronic version a travel plan that has been completed. <span style="float: right;">No later than 15 days following Q2.</span></li> <li>5. The Contractor shall submit to the CCPD Program Contract Coordinator: evidence of the communication plan implementation including results and findings. <span style="float: right;">No later than June 30,2018.</span></li> <li>6. The Contractor shall submit to the CCPD Program Contract Coordinator: evidence of the built environment toolkit implementation. <span style="float: right;">No later than June 30,2018.</span></li> <li>7. The Contractor shall submit electronically to the CCPD Program Contractor Coordinator: the final report on small project implementation projects completed. <span style="float: right;">No later than June 30,2018.</span></li> <li>8. The Contractor shall submit electronically to the CCPD Program Contractor Coordinator: the final Active Living Plan that includes updates on plans, policies, and project informed by the ALC as well as gaps and opportunities in built environment infrastructure and policy, and a sustainability plan for the coalition. <span style="float: right;">No later than June 30,2018.</span></li> </ol> |

|  |                                                                                                             |                              |
|--|-------------------------------------------------------------------------------------------------------------|------------------------------|
|  | 9. The Contractor shall submit electronically to the CCPD Contracts Coordinator: a final evaluation report. | No later than June 30, 2018. |
|--|-------------------------------------------------------------------------------------------------------------|------------------------------|

**V. Monitoring:**

CDPHE's monitoring of this contract for compliance with performance requirements will be conducted throughout the contract period by the CCPD Program Contract Coordinator. Methods used will include a review of documentation determined by CDPHE to be reflective of performance to include fiscal and programmatic documentation as applicable. The Contractor's performance will be evaluated at set intervals and communicated to the Contractor. A Final Contractor Performance Evaluation will be conducted at the end of the life of the contract.

**VI. Resolution of Non-Compliance:**

The Contractor will be notified in writing within **15** calendar days of discovery of a compliance issue. Within **30** calendar days of discovery, the Contractor and the State will collaborate, when appropriate, to determine the action(s) necessary to rectify the compliance issue and determine when the action(s) must be completed. The action(s) and time line for completion will be documented in writing and agreed to by both parties. If extenuating circumstances arise that requires an extension to the time line, the Contractor must email a request to the contract monitor and receive approval for a new due date. The State will oversee the completion/implementation of the action(s) to ensure time lines are met and the issue(s) is resolved. If the Contractor demonstrates inaction or disregard for the agreed upon compliance resolution plan, the State may exercise its rights under the provisions of this contract.



**PREVENTION SERVICES DIVISION- BUDGET WITH JUSTIFICATION FORM**  
**Contract Routing # 18 FHLA 95988**

|                        |                                                              |
|------------------------|--------------------------------------------------------------|
| <b>Contractor Name</b> | City and County of Denver Department of Environmental Health |
| <b>Budget Period</b>   | 7/1/2017-6/30/2018                                           |
| <b>Project Name</b>    | Denver Safe and Active Communities                           |

|                                                     |                                                                                                           |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Program Contact Name, Title, Phone and Email</b> | Michele Shimomura, Planning and Assessment Section Manager, 720-865-5375, Michele.Shimomura@denvergov.org |
| <b>Fiscal Contact Name, Title, Phone and Email</b>  | Janel Wilkerson, Senior Accountant, 720-913-5122, Janel.Wilkerson@denvergov.org                           |
| CT FAAA FHLA 20160000000000000057                   |                                                                                                           |

| Expenditure Categories                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   |                        |               |                             |                                   |
|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------------------|---------------|-----------------------------|-----------------------------------|
| Personal Services Salaried Employees             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   |                        |               |                             |                                   |
| Position Title                                   | Description of Work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Budget Item Supports SOW (Yes/No) | Gross or Annual Salary | Fringe        | Percent of Time on Project  | Total Amount Requested from CDPHE |
| Active Living Coordinator, Program Administrator | Work with the CCPD external evaluator (approximately \$15,275.10 of salary). Facilitates the Active Living Coalition, engages community organizations and residents. Program administrator will manage all aspects of the DHAC project, including ensuring that all components of the project are occurring in the correct time frame and within budget. This individual will monitor the completion of grant objectives and deliverables, subcontractors, programmatic activities and processes, and will resolve issues or problems. The program administrator will coordinate other bicycle, pedestrian and active transportation organizations, and Denver Public Health's youth engagement team. The program administrator will be highly involved in the Community Active Living Coalition.<br><br>20% of the Program Administrator's time will be devoted to evaluation (\$15,245.72) | Yes                               | \$58,637.40            | \$17,591.22   | 100%                        | \$76,228.62                       |
| Personal Services Hourly Employees               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   |                        |               |                             |                                   |
| Position Title                                   | Description of Work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Budget Item Supports SOW (Yes/No) | Hourly Wage            | Hourly Fringe | Total # of Hours on Project | Total Amount Requested from CDPHE |
| Evaluation                                       | Evaluation is a requirement of the RFA. A breakout of the components of evaluation activities are listed below. This budget request is not duplicated in any of the other budget line items and will, in effect, increase the salary and/or contractual agreements (the "Total Amount Requested from CDPHE") by this amount. Budget item is based on ~10% of Total Direct Costs. Additional evaluation is included in the contracts with WalkDenver (\$3000) and Denver Public Health (\$2000). Approximately, 20% of the Program Administrators and 30% the Program Coordinator's time will be for evaluation (\$15,245.72 and \$5,520.00, respectively). (\$3000+\$2000+\$15,245.72+\$5520 = \$25,765.72)                                                                                                                                                                                  | Yes                               |                        |               |                             | \$0.00                            |

**PREVENTION SERVICES DIVISION- BUDGET WITH JUSTIFICATION FORM**  
**Contract Routing # 18 FHLA 95988**

|                        |                                                              |
|------------------------|--------------------------------------------------------------|
| <b>Contractor Name</b> | City and County of Denver Department of Environmental Health |
| <b>Budget Period</b>   | 7/1/2017-6/30/2018                                           |
| <b>Project Name</b>    | Denver Safe and Active Communities                           |

|                                                     |                                                                                                           |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Program Contact Name, Title, Phone and Email</b> | Michele Shimomura, Planning and Assessment Section Manager, 720-865-5375, Michele.Shimomura@denvergov.org |
| <b>Fiscal Contact Name, Title, Phone and Email</b>  | Janel Wilkerson, Senior Accountant, 720-913-5122, Janel.Wilkerson@denvergov.org                           |
| CT FAAA FHLA 2016000000000000057                    |                                                                                                           |

|                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          |                     |
|------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------|-----------------|------------------------------------------|---------------------|
| Program Coordinator                                        | The Program Coordinator will take the lead on developing CommuteDPS Transportation Plan with Denver Public Schools and the final Active Living Plan. This position will primarily assist with SOW Primary Activities #3, 4 and 5.<br><br>The Program Coordinator position is a part-time position at \$24/hr. with 15% fringe rate (\$3.60/hr.). The Coordinator will work an average of 19-20 hrs./wk for an annual total of 1,000 hours. 1000hrs * \$27.60/hr. = \$27,600.00. Approximately 20% of the time will be on evaluation (\$5,520.00). | Yes                                      | \$24.00     | \$3.60          | 1000                                     | \$27,600.00         |
| <b>Total Personal Services (including fringe benefits)</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          | <b>\$103,828.62</b> |
| <b>Supplies &amp; Operating Expenses</b>                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          |                     |
| <b>Item</b>                                                | <b>Description of Item</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget Item Supports SOW (Yes/No)</b> | <b>Rate</b> | <b>Quantity</b> | <b>Total Amount Requested from CDPHE</b> |                     |
| Coalition materials                                        | Printing for large plastic signs to indicate bicycle/pedestrian wayfinding at a site: \$20 * 30 signs = \$600<br>Window decals to designation the location as Active transportation friendly: \$10 * 75 signs = \$750<br>Printing (color) brochures, pamphlets, hand outs: \$0.65/page * 500 pages = \$325                                                                                                                                                                                                                                        | Yes                                      | \$2,500.00  | 1               | \$2,500.00                               |                     |
| <b>Total Supplies &amp; Operating Expenses</b>             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          | <b>\$2,500.00</b>   |
| <b>Travel</b>                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          |                     |
| <b>Item</b>                                                | <b>Description of Item</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget Item Supports SOW (Yes/No)</b> | <b>Rate</b> | <b>Quantity</b> | <b>Total Amount Requested from CDPHE</b> |                     |
| Mileage                                                    | The IRS mileage reimbursement rate per mile for 2017<br>Average, one way trip length in Denver is approximately 4 miles * ~175 trips * \$0.535/mile for project administrator and project coordinator                                                                                                                                                                                                                                                                                                                                             | Yes                                      | \$0.535     | 700             | \$374.50                                 |                     |
| Conference registration fees and travel to conference      | In-state conference. (Three nights hotel = \$200/night * 3 nights = \$600; Mileage: 200 miles * \$0.54/mile = \$108; \$200 registration)= 908. The in state conference will support all of the SOW Primary Activities.                                                                                                                                                                                                                                                                                                                            | Yes                                      | \$908.00    | 1               | \$908.00                                 |                     |
| CCPD Grantee meeting                                       | To travel to the local CCPD conference. One night hotel room and mileage are included. (1 night hotel = \$200/night = \$200; Mileage: 150 * \$0.535 = \$80.25) = \$280.25. The mileage and hotel are dependent on the location and schedule of the meeting.                                                                                                                                                                                                                                                                                       | Yes                                      | \$280.25    | 1               | \$280.25                                 |                     |
| <b>Total Travel</b>                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          | <b>\$1,562.75</b>   |
| <b>Contractual</b>                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |             |                 |                                          |                     |
| <b>Subcontractor Name</b>                                  | <b>Description of Item</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget Item Supports SOW (Yes/No)</b> | <b>Rate</b> | <b>Quantity</b> | <b>Total Amount Requested from CDPHE</b> |                     |
| WalkDenver                                                 | Data analysis, report editing and review, assistance with messaging development and stakeholder outreach. WalkDenver was an important collaborator in years one and two of the grant an has significant experience with public outreach, tactical urbanism project, and policy development.                                                                                                                                                                                                                                                       | Yes                                      | \$9,700.00  | 1               | \$9,700.00                               |                     |

**PREVENTION SERVICES DIVISION- BUDGET WITH JUSTIFICATION FORM**  
**Contract Routing # 18 FHLA 95988**

|                        |                                                              |
|------------------------|--------------------------------------------------------------|
| <b>Contractor Name</b> | City and County of Denver Department of Environmental Health |
| <b>Budget Period</b>   | 7/1/2017-6/30/2018                                           |
| <b>Project Name</b>    | Denver Safe and Active Communities                           |

|                                                     |                                                                                                           |
|-----------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| <b>Program Contact Name, Title, Phone and Email</b> | Michele Shimomura, Planning and Assessment Section Manager, 720-865-5375, Michele.Shimomura@denvergov.org |
| <b>Fiscal Contact Name, Title, Phone and Email</b>  | Janel Wilkerson, Senior Accountant, 720-913-5122, Janel.Wilkerson@denvergov.org                           |
| CT FAAA FHLA 2016000000000000057                    |                                                                                                           |

|                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   |                                          |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|---|------------------------------------------|
| Denver Public Health                    | Staff 0.5 FTE youth advisor, 0.5 FTE adult youth supervisor, provide mileage to and from meetings and activities, provide Community Active Living Coalition food and beverages. Denver Public Health is an important stakeholder and leads the youth section of the Community Active Living Coalition.                                                                                                                                                                                                                                                                                                                         | Yes | \$72,000.00 | 1 | \$72,000.00                              |
| Communications Sub-Contractor           | The vendor(s) has not yet been selected. Sub-contractor will assist with messaging related to the development or refinement of materials, rate estimated at \$70/hr. for 10 hours.                                                                                                                                                                                                                                                                                                                                                                                                                                             | Yes | \$700.00    | 1 | \$700.00                                 |
| IT support Sub-Contractor               | The vendor(s) have not yet been selected. This vendor may create a regional GIS -based assessment tool for active transportation environments. Rate estimated at \$70/hr. for 40 hours.                                                                                                                                                                                                                                                                                                                                                                                                                                        | Yes | \$1,600.00  | 1 | \$1,600.00                               |
| Small Projects Sub-Contractor           | The vendor(s) have not yet been selected. Small projects based on priorities identified in year 1 and 2 will be developed in collaboration with the community to promote active living and improve infrastructure. Projects based on SOW Primary Activities #2 and 4. Project will be small-scale infrastructure projects and may include, but not limited to, transit enclosures, benches, paint, signage, and bicycle racks. There is the potential that small project would require hiring a contractor to perform the work. For example, installing a bench may require a concrete pad to be poured prior to installation. | Yes | \$10,502.00 | 1 | \$10,502.00                              |
| <b>Total Contractual</b>                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   | <b>\$94,502.00</b>                       |
| <b>SUB-TOTAL BEFORE INDIRECT</b>        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   | <b>\$202,393.37</b>                      |
| <b>Indirect</b>                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   |                                          |
| <b>Item</b>                             | <b>Description of Item</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |     |             |   | <b>Total Amount Requested from CDPHE</b> |
| Federally-negotiated indirect cost rate | The City and County of Denver negotiated indirect cost allocation rate is 13.64% of TDC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |             |   | \$27,606.46                              |
| CDPHE-approved indirect cost rate       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   |                                          |
| De minimis indirect cost rate           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   |                                          |
| <b>Total Indirect</b>                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   | <b>\$27,606.46</b>                       |
| <b>TOTAL</b>                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |     |             |   | <b>\$229,999.82</b>                      |

**Contract Control Number:**

IN WITNESS WHEREOF, the parties have set their hands and affixed their seals at Denver, Colorado as of

SEAL

**CITY AND COUNTY OF DENVER**

ATTEST:

By \_\_\_\_\_

\_\_\_\_\_

APPROVED AS TO FORM:

REGISTERED AND COUNTERSIGNED:

By \_\_\_\_\_

By \_\_\_\_\_

By \_\_\_\_\_





**Contract Control Number:**

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

**ATTEST: [if required]**

By: \_\_\_\_\_

Name: \_\_\_\_\_  
(please print)

Title: \_\_\_\_\_  
(please print)

