

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 1-10-2025

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Bibliotheca, LLC. to add 9 months for a new end date of 12-31-2028 and add \$120,910.55 for a new total of \$890,137.20 to account for changes that have been made to the type and quantity of self-check machines, citywide (BOOKS-202476983-01 / BOOKS-202265188-01).

3. **Requesting Agency:** Denver Public Library

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Melissa Bordwine	Name: Melissa Bordwine
Email: mbordwine@denverlibrary.org	Email: mbordwine@denverlibrary.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Request to amend a contract between the City and County of Denver and Bibliotheca, LLC. to extend the term through October 31, 2028 and to increase the Not to Exceed amount from \$769,226.65 to \$890,137.20 to account for changes that have been made to the type and quantity of self-check out machines.

6. City Attorney assigned to this request (if applicable):

Andrew Riester

7. City Council District:

Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Technical Services over \$500k

Vendor/Contractor Name (including any dba's): Bibliotheca, LLC

Contract control number (legacy and new): BOOKS-202476983-01 / BOOKS-202265188-01

Location: Denver, CO

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 01

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing Contract: February 1, 2023 through January 31, 2028.

NEW Term: February 1, 2023 through October 31, 2028

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$769,226.65	\$120,910.55	\$890,137.20

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/1/23 – 1/31/28	9 months	12-31-2028

Scope of work:

To provide for the lease of self-check machines and related software licensing for all 27 DPL branch locations.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Date Entered: _____