

## ORDINANCE/RESOLUTION REQUEST

Please email requests to Angela Casias  
at [angela.casias@DenverGov.org](mailto:angela.casias@DenverGov.org) by **12:00 pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: August 26, 2016

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

If yes, please explain:

**2. Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Approve contract amendment for Master On-call structural engineering agreement, 201522313 J.F. Sato and Associates, Inc. to add additional \$480,000 in contract capacity for On-call “as needed” structural engineering services throughout the City.

**3. Requesting Agency:** Public Works

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Michael Sheehan
- **Phone:** 720-865-2664
- **Email:** [Michael.Sheehan@denvergov.org](mailto:Michael.Sheehan@denvergov.org)

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Angela Casias
- **Phone:** 720-913-8529
- **Email:** [Angela.Casias@denvergov.org](mailto:Angela.Casias@denvergov.org)

**6. General description/background of proposed ordinance including contract scope of work if applicable:**

Approve contract amendment for Master On-call structural engineering agreement, 201522313 J.F. Sato and Associates, Inc. to add additional \$480,000 in contract capacity for On-call “as needed” structural engineering services throughout the City.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** 201522313
- b. **Contract Term:** 6/19/2015-6/18/2018 (no change to term)
- c. **Location:** Citywide
- d. **Affected Council District:** Citywide
- e. **Benefits:** To provide On-call “as needed” structural engineering services throughout the City.
- f. **Contract Amount (indicate amended amount and new contract total):** Initial amount \$480,000; through this amendment, we are adding an additional \$480,000 for a new total contract amount of \$960,000.

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

No known controversy.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_