

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 5/14/2014

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Award expenditure agreement to Clayton Early Learning, Trustee, George W. Clayton Trust for full funding in the amount of \$1,424,824.84 to provide direct Head Start services to 236 children.

3. **Requesting Agency:** Office of Children's Affairs

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Stephanie Adams/Al Martinez
- **Phone:** 720-913-0885/720-913-0888
- **Email:** Stephanie.Adams@denvergov.org, Al.Martinez@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Stephanie Adams/Al Martinez
- **Phone:** 720-913-0885/720-913-0888
- **Email:** Stephanie.Adams@denvergov.org, Al.Martinez@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Ordinance to award to Clayton Early Learning, Trustee, George W. Clayton Trust a Head Start contract in the amount of \$1,424,824.84 to provide comprehensive Head Start services to 236 children, ages 3 to 5 years old for the fiscal period July 1, 2014 thru June 30, 2015.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** MOEAI 201416450
- b. **Duration:** July 1, 2014 – June 30, 2015
- c. **Location:** City and County of Denver
- d. **Affected Council District:** 8, 11
- e. **Benefits:** Children will emerge from the program ready to be successful in kindergarten.
- f. **Costs:** Total contract amount of \$1,424,824.84

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____