



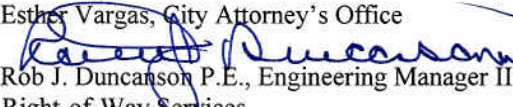
DENVER
THE MILE HIGH CITY



Department of Public Works
Right-of-Way Services

201 W. Colfax Avenue, Dept. 507
Denver, CO 80202

MEMORANDUM

TO: Esther Vargas, City Attorney's Office
FROM:  Rob J. Duncanson P.E., Engineering Manager II
Right-of-Way Services
DATE: June 29, 2011
SUBJECT: TERRACE CLUB ESTATES FILING NO. 2
PROJECT NO: 2010-0309

Please schedule the following item for Mayor Council on the next available date. The Attorney who will prepare the Resolution is Patrick Wheeler.

Two Prints of the above referenced subdivision plat are submitted by the owners, Mayflower Capital Company. TERRACE CLUB ESTATES FILING NO. 2 plats 1 Block, 20 Lots and 1 Tract. Tracts A is for maintenance access, utilities, drainage and open space and is to be owned, improved and maintained by the Owner until such time as Tract A is transferred to a Homeowners Association to be formed.

The platted area is 3.78 acres more or less.

Attachment
Cc:

R. J. Duncanson, ROW Services
P. Kent, ROW Services *PK*
J. Decker, ROW Services
C. Downs, Manager's Office
D. Baca, Manager's Office

Councilperson Faatz, District 2

ORDINANCE/RESOLUTION REQUEST

Please email requests to Daelene Mix at
daelene.mix@denvergov.org by **NOON on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: June 29, 2011

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Request for a Resolution to accept and approve Terrace Club Estates Filing No. 2, which is a Subdivision Plat

3. Requesting Agency: Public Works, Right-of-Way Services, Survey

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Tony I. Lopez
- Phone: 720-865-3124
- Email: TonyI.lopez@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Debra Baca
- Phone: 720-865-8712
- Email: Debra.Baca@DenverGov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The purpose of this resolution is to accept and approve Terrace Club Estates Filing No. 2, a subdivision located at S. Knox Ct. & W. Girard Ave.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: N/A.
- b. Duration: Perpetual
- c. Location: S. Knox Ct. & W. Girard Ave.
- d. Affected Council District: District 2
- e. Benefits: Allows for the construction of at least 20 homes.
- f. Costs: none

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

NO.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____