

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MilHighOrdinance@DenverGov.org](mailto:MilHighOrdinance@DenverGov.org) by 3:00pm on Monday.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: **January 15, 2015**

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: (Include a concise, one sentence description - include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Request to approve a \$500,000 contract with Denver Urban Renewal Authority (DURA) to help improve permanent residential owner-occupied housing in Denver through the Single Family Rehabilitation (SFR) program. (OEDEV-201419658)

3. Requesting Agency: OED/HAND

4. Contact Person: (with actual knowledge of proposed ordinance)

- Name: Doug Selbee
- Phone: 720-913-1794
- Email: doug.selbee@denvergov.org

5. Contact Person: (with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)

- Name: Seneca Holmes
- Phone: 720-913-1533
- Email: Seneca.holmes@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

This ordinance request would approve a \$500,000 contract with Denver Urban Renewal Authority (DURA) to administer the Single Family Rehabilitation (SFR) program. The contract will be funded through the City’s Housing and Urban Development (HUD) Community Development Block Grant (CDBG) fund allocation. For the contract term, DURA will rehabilitate at least 18 single family residences within the City and County of Denver. (Executive Summary Attached)

Please include the following:

- a. Duration: March 1, 2015 – May 31, 2016
- b. Location: Citywide
- c. Affected Council District: All
- d. Benefits: Maintaining Denver’s housing stock and neighborhood integrity
- e. Costs: \$500,000

7. Is there any controversy surrounding this ordinance? (groups or individuals who may have concerns about it?) Please explain. No known controversy

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Executive Summary

Denver Urban Renewal Authority (DURA) is a quasi-governmental organization who through the Single Family Rehabilitation (SFR) program makes repairs to income qualified single family residences in Denver. This program provides for \$500,000 of CDBG funds for the SFR program.

The SFR program is designed to make loans up to \$35,000 (of which a minimum of \$5,000 must be utilized for improvements to the exterior of the home) to low and moderate income home owners who occupy their home as their principal residence. Interest rates for the SFR loans are either no interest deferred payment loans, or one-percent interest loans amortized over 20 years as set forth in the SFR/EHR Program Implementing Guidelines. Loans are secured by a mortgage lien on the property.

The administrative overhead for managing the SFR program will be paid at a rate of 10% of the total rehabilitation cost.

**Contract amount(s):**

\$500,000

**Source of funds:**

HUD Community Development Block Grant (CDBG) Program, regulation citation: 570.202 (a)(1):  
Improvements to single family residential property.

These funds are monitored by OED staff and data collected is reported back to HUD.

**Term:** March 1, 2015 – May 31, 2016.

**Accomplishments:**

For contract term, DURA will accomplish 18 single family rehabilitations to income qualified single family residences within the City and County of Denver.

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*To be completed by Mayor's Legislative Team:*

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