

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **9:00am on Friday**. Contact the Mayor’s Legislative team with questions

Date of Request: 7/10/ 2024

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other: Purchase Capital Equipment**

2. Title:

Approves the purchase of capital equipment items from the Airport Operating Fund (73810) and the Airport Capital Improvement and Equipment Fund (73851) to support operations at Denver International Airport.

3. Requesting Agency: Department of Finance (on behalf of DEN)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Chayot Ing-aram / Dan Horn	Name: Nikki McCabe
Email: chayot.ing-aram@flydenver.com / dan.horn@flydenver.com	Email: nikki.mccabe@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed –

The Department of Aviation is seeking approval for the purchase of capital equipment items to support operations at the Denver International Airport. This purchase will be authorized out of the Airport Operating Fund (73810) and Airport Capital Improvement and Equipment Fund (73851). The cost of each item exceeds the \$50,000 threshold that requires authorization for the purchase.

Items	Quantity
Carwash	1
EV Charger	1
Computer Equipment	1
Trailer	2

Please see the attached Executive Summary with additional information supporting the need of this purchase.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet*

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____