

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **January 4, 2013**

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* Rescind and re-appropriate Budget within the General Government Special Revenue Fund to move the appropriation for the Convention Center Hotel SRF from Treasury to the Department of Finance for the year 2013.

3. Requesting Agency: Budget and Management Office

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Kelly Greunke
- **Phone:** 720-913-5524
- **Email:** Kelly.greunke@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Kelly Greunke or Laurel Delmonico
- **Phone:** 3-5524 or 3-5051
- **Email:** Kelly.greunke@denvergov.org or Laurel.delmonico@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

In 2012, some units from within Risk Management and Treasury were consolidated to form a new agency, Cash, Risk and Capital Funding, in the Department of Finance. However, the Convention Center Hotel special revenue fund (which is an appropriated SRF) 2013 budget was appropriated using Treasury's Accounting Number. This request changes the accounting number to that of the Department of Finance by transferring the budget.

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** N/A
- b. **Duration:** N/A
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** N/A
- f. **Costs:** N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

No. This action corrects an error, and changing an appropriation requires an ordinance.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____