

Venue Director

Denver Performing Arts Complex, Denver Arts & Venues August 2018-Present

The Arts Complex houses ten performance spaces on its four-block, 12-acre site, including the historic Ellie Caulkins Opera House, Temple Hoyne Buell Theatre, and Boettcher Concert Hall. The Arts Complex is home to four resident companies: Colorado Ballet, Colorado Symphony, Opera Colorado and the Denver Center for the Performing Arts which offers Broadway shows, Tony award winning theatre, cabaret and experimental productions. The annual budget for the Arts Complex is \$13 million.

The Venue Director is the senior management position responsible for the operation of the Arts Complex, including venue operations and facility management. The position reports to the Deputy Director of Arts & Venues for the City and County of Denver.

Key responsibilities include:

- Lead team toward vision of Arts Complex that aligns with Agency goals and mission. Communicate vision and guidance to all team members. Provide management of Arts Complex productions, facilities and operations.
- Provide leadership, vision and coordination of public programs, including budget development and program goals.
- Engage in collaborative programming opportunities with Resident Companies.
- Work with Arts & Venues Finance to develop and manage annual budget, including operations, P/L, capital, and maintenance budgets.
- Provide leadership and management of capital improvement projects.
- Work with Arts & Venues Marketing to advance facility and program marketing goals.
- Maintain strong relations with all presenting partners and resident companies.
- Collaborate, initiate and/or lead various Agency initiatives including diversity, equity and inclusiveness programs and patron accessibility.
- Assess and implement enhanced security measures at Arts Complex.

Chief Operating Officer

City and County of Denver Arts & Venues June 2016-August 2018

Denver Arts & Venues is the City Agency responsible for managing and operating the City's most iconic venues, including Red Rocks Park & Amphitheatre, The Denver Performing Arts Complex, Denver Coliseum, Colorado Convention Center, and the McNichols Civic Center Building. The Chief Operating Officer was the senior position responsible for directing the operational areas of the Agency to advance strategic initiatives and to ensure that they are successfully integrated. In 2018 the position was eliminated as part of an Agency restructuring plan.

Managing Director

Palace of Fine Arts League, Inc.

April 2015-May 2016

The Palace of Fine Arts League was established in 1970 to operate the Palace of Fine Arts Theatre, a 962-seat venue in San Francisco, California that is home to a wide variety of community cultural events. The Managing Director is the chief executive officer for the Palace of Fine Arts League and is principally responsible for all aspects of the management of the Palace Theatre. The annual budget for the Palace League is \$1.5MM. The position reports to the Board of Directors.

Managing Director

David H. Koch Theater at Lincoln Center, New York, NY

Sept 2003-April 2015

City Center of Music and Drama, Inc. (CCMD), a constituent of Lincoln Center for the Performing Arts, managed the David H. Koch Theater. The theater is home to the New York City Ballet and was the former home of the New York City Opera. Prior to the merger with NYCB in 2017, the operating budget of CCMD was \$12 million.

The Managing Director was the chief executive officer for CCMD, overseeing the operations of the David H. Koch Theater. The position reported to the Board of Governors of City Center of Music and Drama, Inc.

The position:

- Analyzes and determines financial and policy decisions and makes recommendations to the CCMD Board of Governors.
- Develops and monitors operating and capital budgets.
- Administers services for the New York City Ballet and outside licensees.
- Manages administrative staff including finance, information systems, subscriptions, and human resources.
- Manages a staff of unionized stagehands, porters, engineers, ushers, treasurers, and security guards.
- Works to promote a healthy working relationship with union and non-union personnel; leads in contract negotiations for collective bargaining agreements.
- Develops and implements a master plan for the continual upkeep, maintenance and improvement of the David H. Koch Theater.

General Manager

Cal Performances, University of California, Berkeley, CA

May 1993-Sept 2003

Cal Performances is the premier fine arts presenting organization of the San Francisco Bay Area. The program presents, produces and commissions a variety of performing arts, as well as over 200 campus and community events, with a budget of over \$10 million. The General Manager works with the Executive Director to oversee and expand Cal Performances profile. The position reports to the Executive Director.

Key responsibilities include:

- Operational management of the fine arts presenting program.
- Oversight of financial operational and maintenance budget.
- Administration of artist contracts and other contractual agreements.

- Oversight of Cal Performances' managed facilities: Zellerbach Auditorium, Zellerbach Playhouse, Hearst Greek Theater, and Wheeler Auditorium.
- Managed Finance, Human Resources, Information Systems, Facilities, and Operations units.
- Responsible for the management and coordination of capital projects.

Director of Operations

Cal Performances, University of California, Berkeley, CA Sept. 1991-May 1993

The Director of Operations provided program, facility, and operational support for Cal Performances' managed facilities. In 1993 the position was reorganized as General Manager.

Production Manager

UC Davis Presents, University of California, Davis CA Sept 1988-Sept 1991

UC Davis Presents is the fine arts presenting organization for the University. The program presented approximately 15-20 fine arts events annually. The Production Manager was responsible for all technical and production aspects of the presenting program, in addition to a variety of other campus related events.

- Coordinated production schedules and calendar for events presented by UC Davis Presents.
- Interviewed, hired, and scheduled 18-25 crew; supervised IATSE stage crew for Landmark Series events held at Sacramento Community Theater.

East County Performing Arts Center, El Cajon CA June 1984-Sept 1988

The East County Performing Arts Center is a 1100 seat multipurpose theater which served the community of El Cajon and was once affiliated with the Grossmont Community College District. The Center had a regular presenting season, in addition to college and community events. The position was responsible for managing the facility and providing technical and production support.

Education

M.A. in Dramatic Art, University of California, Davis, CA	1991
Arts Administration	
B.A. in Drama, University of California, Irvine, CA	1983
Dramatic Art	

Certifications

Certified Venue Executive (CVE)	2020
International Association of Venue Managers	