

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. For any questions please contact Skye Stuart.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 2/23/2018

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Contract Control #: TECHS - CE21375-12; Contract Amendment to the existing contract with **Infor (US), Inc.**; 1) to increase the maximum contract liability and 2) to extend the current term date to cover maintenance and technical support for the City's Enterprise Asset Management application. There is no change to the Statement of Work.

3. **Requesting Agency:** Technology Services

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Jennifer Stefanacci
- **Phone:** 720-913-5482
- **Email:** Jennifer.stefanacci@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Jennifer Stefanacci
- **Phone:** 720-913-5482
- **Email:** Jennifer.stefanacci@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

This product was originally purchased in 2002 to be used as a Work Order Control system for Parks and Recreation. As more and more agencies found value in this product, it was agreed that this would be the City's Enterprise Asset Management (EAM) tool. It is currently being used by Public Works, General Services Facilities, Arts & Venues, Denver Fire Dept. Public Works Wastewater, Parks and Recreation, Denver Libraries and Denver Sheriff's Dept. The EAM tool can be used to manage day to day work (i.e. scheduling routine preventative maintenance on equipment, appropriating technicians and costs for day to day operations) and is also used by Public Works and General Services Facilities Management for Facilities Conditions Assessments (FCA). FCAs can be used to assess equipment for facility improvement measures. An example of this would be an elevator replacement. This type of project would not be routed through the routine day to day operations workflow, but rather to the appropriate personnel that would account for Capital Improvement Projects (CIP). This process helps with capital planning. This tool is also being used by Public Works to manage the City's bridges and streetlights for both inventory and maintenance and repair purposes. This contract amendment allows for continual vendor support of the EAM tool.

This request is to increase the max contract liability and extend the term through December 31, 2022. These costs are paid from operational funds.

The process to amend this contract was initiated in August of 2017 in an effort to have the amendment completed prior to the expiration date. There were several issues that needed to be clarified during this process that delayed the amendment. Issues revolved around invoicing (invoice individual agencies or just Technology Services), co-terming licensing, separating new licenses

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from support of licenses, supplier's internal process of approving a multi-year agreement and correcting errors with the supplier's certificate of insurance.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** TECHS-CE21375-12
- b. **Contract Term:** Current: 11/1/2002 - 12/31/2017 Proposed: 11/1/2002 - 12/31/2022
- c. **Location:** N/A (Citywide)
- d. **Affected Council District:** N/A (Citywide)
- e. **Benefits:** On-going support and maintenance for the current solution.
- f. **Contract Amount (indicate amended amount and new contract total):** Adding \$671,392.78 for a new total of \$1,952,717.93

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) **Please explain.**

Nothing known at this time.

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