ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **9 a.m. Friday.** Contact the Mayor's Legislative team with questions

Date of Request: 9/23/2025

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map HERE)

☐ **Yes**   ☒ **No**

1. **Type of Request:**

☒ **Contract/Grant Agreement**   ☐ **Intergovernmental Agreement (IGA)**   ☐ **Rezoning/Text Amendment**

☐ **Dedication/Vacation**   ☐ **Appropriation/Supplemental**   ☐ **DRMC Change**

☐ **Other:**

2. **Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

   Approves a contract with Locality Media, LLC for $1,610,577.00 and with an end date of 10-01-2030 for the purchase of a Scheduling Software Solution for Sworn Personnel, citywide (TECHS-202580607).

3. **Requesting Agency:**   Technology Services / Denver Police and Sheriff Departments

4. **Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Spencer Thornber	Name: Joe Saporito
Email: spencer.thornber@denvergov.org	Email: joseph.saporito@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
   (who, what, why)

   The Denver Police Department (DPD) and Denver Sheriff Department (DSD) partnered with Technology Services and General Services to solicit solution providers to replace the current scheduling software (Telestaff). The current solution provider will discontinue supporting the version of Telestaff the City is using by mid-2026. As a result of the solicitation, the City has awarded a new solution provider, Locality Media, LLC and is requesting approval of a new Agreement that will allow the City to work with Locality Media to implement and support their Scheduling Software Solution.
   This new solution will provide a comprehensive scheduling software solution capable of efficiently managing the scheduling needs of two large workforces and will feature advanced capabilities, an intuitive user interface, robust reporting tools, seamless integration with the City's existing systems, and scalability to support the City's Safety Agencies. The new solution provider will assist the City with an efficient data migration process for DPD and DSD to move from the current to the new solution and will ensure continuity and accuracy in scheduling operations.

6. **City Attorney assigned to this request (if applicable): Andrew Riester**

7. **City Council District: Citywide**

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____   Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > $500K; IGA/Grant Agreement, Sale or Lease of Real Property):

     Standard Expenditure contract exceeding $500,000

Vendor/Contractor Name (including any dba's): Locality Media, LLC

Contract control number (legacy and new):   TECHS-202580607

Location: N/A

Is this a new contract? ☒ **Yes** ☐ **No**   **Is this an Amendment?** ☐ **Yes** ☒ **No** **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include <u>existing</u> term dates and <u>amended</u> dates):

10/1/2025 – 10/1/2030   Duration: 5 years

Contract Amount (indicate existing amount, amended amount and new contract total):

Current Contract Amount (A)	Additional Funds (B)	Total Contract Amount (A+B)
$1,610,577		

Current Contract Term	Added Time	New Ending Date
10/1/2025 – 10/1/2030		

Scope of work:

Vendor will implement and support the scheduling software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process?   Yes   **If not, why not?**

Has this contractor provided these services to the City before? ☐ **Yes** ☒ **No**

Source of funds: Technology Services Operational Funds

Is this contract subject to: ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☐ **XO101** ☐ **ACDBE** ☒ **N/A**

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

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Revised 7-15-2024

Who are the subcontractors to this contract? N/A