

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 11/20/17

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) **Request establishment of budget based on a letter of intent to fund the Community Services Block Grant program for program year 2018.**

3. **Requesting Agency:** Department of Finance, Budget & Management Office on behalf of Denver Human Services.

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Rory Regan Ron Mitchell
- **Phone:** 720-913-5544 720-944-2903
- **Email:** Rory.Regan@denvergov.org Ron.Mitchell@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Derek Moretz
- **Phone:** 720-913-5154
- **Email:** Derek.Moretz@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Request budget appropriation of \$439,275 for the **Community Services Block Grant (CSBG)** from the State of Colorado Department of Local Affairs. CSBG funded projects are intended to alleviate the effects of poverty, demonstrate a way out of poverty and promote long-term or sustainable futures for low income persons. Denver Human Services (DHS) receives this grant on an annual basis. DHS is requesting to establish budget based off the award letter from the funder which equates to 50 percent of the total pledged award. The total award is \$878,551. Establishing budget will facilitate continuity of service provision.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** Contract will be initiated when Award letter is received.
- b. **Duration:** Grant period: 1/1/2018 – 12/31/2018
- c. **Location:** N/A
- d. **Affected Council District:** N/A
- e. **Benefits:** Continuity of service provision to program participants.
- f. **Costs:** N/A

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____