

ORDINANCE/RESOLUTION REQUEST

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 6/2/2015

Please mark one: [X] Bill Request or [] Resolution Request

1. Has your agency submitted this request in the last 12 months?

[] Yes [X] No

If yes, please explain:

2. Title: Please execute an Airport Use and Cargo Facilities Lease Agreement for Bemidji Aviation Services, Inc.

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
Phone: (303) 342-2201
Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: Greg Hegarty
Phone: (303) 342-2182
Email: Greg.Hegarty@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable: This is a Signatory cargo airline agreement which allows a contracted cargo feeder airline to operate out of the host airline's leased aircraft parking ramp.

**Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. Contract Control Number: PLANE-201521865-00 b. Duration: One year, 7 months
c. Location: DIA
d. Affected Council District: 11
e. Benefits: Bemidji is operating as a feeder airline for UPS. This agreement will allow them to pay signatory rates when they use UPS's preferential ramp parking area.
f. Costs: Revenue

Table with 3 columns: Current Contract Amount (A), Additional Funds (B), Total Contract Amount (A+B). Row 1: Rates & Charges - based on flight activity.

Table with 3 columns: Current Contract Term, Added Time, New Ending Date. Row 1: 5/4/2015 - 12/31/2016, N/A.

- g. Date Goals Assigned: N/A
h. Goals: N/A

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No Controversy

To be completed by Mayor's Legislative Team:

SIRE Tracking Number:

Date:

Key Contract Terms

Vendor/Contractor Name: Bemidji Aviation Services, Inc.

Contract control number: PLANE-201521865-00

City's contract manager: Greg Hegarty

Was this contractor selected by competitive process? No Was it the low bid? N/A

Term/Duration of contract/project: 5/4/2015-12/31/2016, One year, 7 months

Renewal terms: N/A

Purpose: Supports UPS's operation at DIA. Bemidji is a contracted cargo feeder airline with UPS.

Scope of services to be provided with performance bench marks: N/A

Cost/value: Revenues to City, based on Rates & Charges for their flight activity

Source of funds: Revenue

Benefit: Bemidji is operating as a feeder airline for UPS. This agreement will allow them to pay signatory rates when they use UPS's preferential ramp parking area.

Termination provision for City and for contractor: N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

Location: DIA, South Cargo Area, UPS's preferential cargo ramp

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____