

## ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one:  Bill Request or  Resolution Request

Date of Request: August 16, 2021

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

**2. Title:** Approves a concessions agreement with The Ave Group, contract No. 201952058

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Pamela Dechant	Name: Carolina Flores
Email: <a href="mailto:Pamela.Dechant@flydenver.com">Pamela.Dechant@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Denver International Airport (DEN) requested proposals to seek qualified Small Business Enterprise Concessions (SBEC) individuals or entities to develop, operate and manage a food and beverage coffee kiosk in the west side of Concourse A Center Core. After submittal and evaluation of responsive proposals, the Independent Evaluation panel recommended that The Ave Group (Novo Coffee) be selected for direct negotiations. The location will be 405 square feet.

**6. City Attorney assigned to this request (if applicable): Brent Larson**

**7. City Council District: District 11**

**8. For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

### Key Contract Terms

**Type of Contract:** Revenue

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0963

Date Entered: \_\_\_\_\_

Revised 03/02/18

**Vendor/Contractor Name:** The Ave Group, LLC

**Contract control number:** 201952058

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

07/01/2022 – 07/01/2027 - 5 years

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	\$133,875.00 Minimum Annual Guarantee (MAG) or percentage fee of 15%, whichever is higher.
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	07/01/2027

**Scope of work:**

Denver International Airport (DEN) requested proposals to seek qualified Small Business Enterprise Concessions (SBEC) individuals or entities to develop, operate and manage a food and beverage coffee kiosk in the west side of Concourse A Center Core. After submittal and evaluation of responsive proposals, the Independent Evaluation panel recommended that The Ave Group (Novo Coffee) be selected for direct negotiations. The location will be 405 square feet.

**Was this contractor selected by competitive process?** Yes. **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Revenue

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 100% SBEC

**Who are the subcontractors to this contract?** The Ave Group, LLC is a certified SBEC and is self-performing 100%

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