

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11:00 a.m. on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 04/27/2023

Please mark one: ☐ Bill Request or ☒ Resolution Request

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment  
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change  
☐ Other:

**2. Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Northeast Denver Housing Center by adding \$2,227,828 for a new total of \$6,595,028 to serve an additional 250 households with Temporary Rental Emergency and Utility Assistance (TRUA). No change to contract duration (HOST 202157450/ HOST-202367752-03).

**3. Requesting Agency:** Department of Housing Stability (HOST)

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ian Cohn	Name: Sabrina Allie
Email: <a href="mailto:Ian.Cohn@denvergov.org">Ian.Cohn@denvergov.org</a>	Email: <a href="mailto:Sabrina.Allie@denvergov.org">Sabrina.Allie@denvergov.org</a>

### 5. General description or background of proposed request. Attach executive summary if more space needed:

This amendment provides Northeast Denver Housing Center with an additional \$2,227,828 for Temporary Rental Emergency and Utility Assistance (TRUA). The contract end date will remain December 31, 2023. Northeast Denver Housing Center provides rental and utility assistance to eligible households in the City and County of Denver earning up to 80% of the area median income that are unable to pay rent and utilities due to a financial hardship. Eligible households can receive up to 6 months of rental assistance per calendar year and/or one-time utility assistance per utility type (Denver Water or Xcel Energy) per calendar year. The program can also provide relocation assistance including security deposit assistance and rental assistance at a future residence for applicants who have been displaced due to eviction. This amendment will allow an additional 250 households to be served through the duration of this program, for a new total of 1,553 households served with rental and utility assistance.

**6. City Attorney assigned to this request (if applicable):** Eliot Schaefer - [Eliot.Schaefer@denvergov.org](mailto:Eliot.Schaefer@denvergov.org)

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services >\$500k

**Vendor/Contractor Name:** Northeast Denver Housing Center

**Contract control number:** HOST-202367752-03

**Location:** 1735 Gaylord Street Denver, CO 80206

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original Agreement: HOST 202157450 - 1/1/2021 to 12/31/2021

1st Amendment: HOST 202161104-01 - 1/1/2021 to 12/31/2022

2nd Amendment: HOST 202265158-02 – 1/1/2021 to 12/31/2023

Proposed 3<sup>rd</sup> Amendment: HOST-202367752-03 – 1/1/2021 to 12/31/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$4,367,200	\$2,227,828	\$6,595,028

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021 to 12/31/2023	N/A	12/31/2023

**Scope of work:** These funds provided to Northeast Denver Housing Center are being utilized for the administration of the Temporary Rental Emergency and Utility Assistance (TRUA) Program. Northeast Denver Housing Center will provide emergency housing rental assistance and utility assistance to eligible households in the City and County of Denver. The program is designed to help residents avoid an eviction and maintain housing stability by assisting low- and moderate-income residents (80% area median income and below) who are experiencing a housing crisis due to a financial hardship.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** Affordable Housing Fund

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_