

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: July 13, 2015

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Colorado Symphony Association-Amendatory Lease Agreement extending term of existing lease to December 31, 2016 and modifying rent and demised premises in 1245 Champa Street Building. FINAN-201311017-01.

3. Requesting Agency: Department of Finance, Division of Real Estate

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jeffrey J. Steinberg
- **Phone:** 720-865-7505
- **Email:** Jeffrey.Steinberg@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jeffrey J. Steinberg
- **Phone:** 720-865-7505
- **Email:** Jeffrey.Steinberg@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Amendatory Lease Agreement with Colorado Symphony Association extending term of existing lease to December 31, 2016, modifying demises premises and revising rent to Five Thousand Dollars (\$5,000.00) per month, plus operating expense reimbursement.

*****Please complete the following fields:*** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** FINAN-201311017-01
- b. Duration:** October 1, 2015-December 31, 2016
- c. Location:** 1245 Champa Street
- d. Affected Council District:** 9
- e. Benefits:** \$75,000 for term
- f. Costs:** No additional capital expenses required

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____