

# ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Please mark one:  Bill Request or  Resolution Request Date of Request: 11/5/2020

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

## 2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a housing agreement with Lonnie Smith in a certain residential property owned by the City located at 300 Union Avenue Morris, Morrison, CO 80465 as part of the Employee's compensation in exchange for performing employment duties.

## 3. Requesting Agency: Parks & Recreation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Bob Finch	Name: Jesús Orrantia
Email: <a href="mailto:bob.finch@denvergov.org">bob.finch@denvergov.org</a>	Email: <a href="mailto:Jesus.orrantia@denvergov.org">Jesus.orrantia@denvergov.org</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Agreement with City employee Lonnie Smith to allow for the occupancy of City owned property at 300 Union Avenue Morris, Morrison, CO 80465 as part of the Employee's compensation they shall reside in and use, care, and perform maintenance of such facilities. This employee is the caretaker for Civilian Conservation Corp Camp whose duties include afterhours security, snow removal, and grounds clean up.

## 6. City Attorney assigned to this request (if applicable):

Jason Moore

## 7. City Council District:

N/A; Denver Mountain Parks

## 8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

## Key Contract Terms

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR20 1390

Date Entered: \_\_\_\_\_

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Employee Housing Agreement

**Vendor/Contractor Name:** Lonnie Smith

**Contract control number:** 202056744

**Location:** 300 Union Avenue Morris, Morrison, CO 80465

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
1/1/2021 – 12/31/2023

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
0	0	0

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021 – 12/31/2023		

**Scope of work:**

Approves a housing agreement with Lonnie Smith in a certain residential property owned by the City located at 300 Union Avenue Morris, Morrison, CO 80465 as part of the Employee's compensation in exchange for performing employment duties.

**Was this contractor selected by competitive process?** No **If not, why not?** Not required, housing agreement with a City employee.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

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Date Entered: \_\_\_\_\_