

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 3/02/23\_\_\_\_\_

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approval needed for execution of rate agreement (contract) with **Hall & Evans**.

**3. Requesting Agency:** City Attorney’s Office

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ashley Kelliher	Name: Ashley Kelliher
Email: ashley.kelliher@denvergov.org	Email: ashley.kelliher@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Approval of rate agreement needed for outside counsel Hall & Evans to defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when matter requires conflict counsel.

**6. City Attorney assigned to this request (if applicable):**  
Gabrielle Corica

**7. City Council District:** City Wide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
**Outside Legal Counsel On-Call Services > \$1,000,000**

**Vendor/Contractor Name:** Hall & Evans

**Contract control number:** ATTNY-202366426

**Location:** 201 W Colfax Ave., Dept 1207 Denver, CO 80202

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
02/01/23 - 01/31/26

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
1,000,000	0	1,000,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
02/01/23 - 01/31/26	0	02/01/23 - 01/31/26

**Scope of work:**

Outside counsel Hall & Evans will defend the City and County of Denver and/or its employees in Civil Litigation matters. This includes representation when case load exceeds the capacity of the CAO and/or when a matter requires conflict counsel.

**Was this contractor selected by competitive process?**  Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** CAO Budget Fund/org 01010/4511100

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_