

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 4/30/2013

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Designated Aviation Channeler Services – This is a request for a contract execution for Telos ID (CE-201208848) to provide channeling services to DIA for Transportation Security Administration (TSA) mandated background checks on Airport badge applicants.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Amy Raaz
- **Phone:** (303) 342-2201
- **Email:** Amy.Raaz@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Ken Greene – Deputy Manager – Airport Operations
- **Phone:** 303-342-4001
- **Email:** Ken.Greene@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:** Airport Security is required by the Transportation Security Administration (TSA) to obtain Security Threat Assessments (STAs) and Criminal History Record Checks (CHRCs) on Airport Badge Applicants before issuing access media. These services must be obtained through one of three Designated Aviation Channeling service providers (DACs) that have been certified by the Transportation Security Administration (TSA). This contract is to establish these services.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. **Contract Control Number:** CE-201208848
- b. **Duration:** Three (3) years
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** Provides required regulatory background channeling services for badge applicants at Denver International Airport
- f. **Costs:** \$960,000 for 3 years, \$1,600,000 total to include 2 option years

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,600,000		\$1,600,000

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: _____

Date: _____

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
3 years		3 years

g. Date Goals Assigned:

h. Goals:

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No known concerns.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: Telos ID

Contract control number: CE-201208848

City's contract manager: John O'Connor

Was this contractor selected by competitive process? Was it the low bid? Selection was a competitive process and was the lowest bid.

Term/Duration of contract/project: 3 year contract. From Effective Date through 5/31/2016.

Renewal terms: Option to extend for two (2) one (1) year periods. Total of 5 years.

Purpose: This contract is for channeling services of Security Threat Assessments and Criminal History Records Checks required by the Transportation Security Administration(TSA). The TSA requires these services to be obtained by Airport Operators through one of three certified channeling services.

Scope of services to be provided with performance bench marks:

Cost/value:

Source of funds: Airport Operations/Airport Security O&M Budget

Benefit: Permits Denver International Airport to meet TSA regulatory requirements for Airport badge issuance.

Termination provision for City and for contractor: 30 day written notice without cause, 15 day written notice with cause.

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? No subcontractors

Location:

Affected Council District:

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____