

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 04/29/2022

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approve new contract for ATTNY- 202262940 with **Kaplan Kirsch & Rockwell LLP** for Outside Legal Counsel Fees for work on capital project procurement and delivery methods.

**3. Requesting Agency:** City Attorney Office

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Josh Roberts	Name: Josh Roberts
Email: <a href="mailto:joshua.roberts@denvergov.org">joshua.roberts@denvergov.org</a>	Email: <a href="mailto:joshua.roberts@denvergov.org">joshua.roberts@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This Special Counsel shall provide professional legal services, as provided by Subtitle B of the Denver City Charter at section 6.1.2 and in conformance with the Colorado Rules of Professional Conduct, to serve as special legal counsel for the City for work on capital project procurement and delivery methods.

**6. City Attorney assigned to this request (if applicable):**

Josh Roberts: [joshua.roberts@denvergov.org](mailto:joshua.roberts@denvergov.org)

**7. City Council District:** City-Wide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

**Vendor/Contractor Name:** KAPLAN KIRSCH & ROCKWELL LLP

**Contract control number:** ATTNY- 202262940

**Location:** 1675 BROADWAY SUITE 2300, DENVER, Colorado, 80202, USA

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates): 05/01/2022-04/30/2025, with two, optional one-year extensions.

**Contract Amount** (indicate existing amount, amended amount and new contract total): \$1,000,000

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$0	\$1,000,000	\$1,000,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	05/01/2022-04/30/2025	05/01/2022-04/30/2025

**Scope of work:** Counsel shall serve as special legal counsel for the City for matters including but not limited to project procurement strategies, Performance-Based Infrastructure and other project delivery methods, National Western Center assets, Gas to Energy, and such other matters as directed by the City Attorney or her designee.

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

*To be completed by Mayor's Legislative Team:*

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