

ORDINANCE/RESOLUTION REQUEST

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 1/5/2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** Denver International Airport requests a First Amendment to concession agreement, Public Services Employees Credit Union, 201207893-01.

3. **Requesting Agency:** Department of Aviation

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Aaron Barraza
- **Phone:** (303) 342-2261
- **Email:** Aaron.Barraza@flydenver.com

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- **Name:** Neil Maxfield
- **Phone:** 303.342.2574
- **Email:** Neil.Maxfield@flydenver.com

6. **General description of proposed ordinance including contract scope of work if applicable:** This First Amendment to existing Concession Agreement with Public Service Credit Union, consents to a longer term and a revised Required Minimum Investment obligation.

- a. **Contract Control Number:** 201207893 - 01
- b. **Duration:** 3.5 years
- c. **Location:** DIA
- d. **Affected Council District:** 11
- e. **Benefits:** The Terminal locations' expiration date will align with the Terminal Redevelopment Project while conforming the investment obligation to the DEN-approved design and construction plans.
- f. **Costs:**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$18,652/yr.	\$0	\$18,652/yr.

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/31/2015	0.5 year	6/30/2016

- g. **Date Goals Assigned:** 1/1/2013
- h. **Goals:** ACDBE Goal 1.2%; M/WBE Goal \$0 < \$30,000 = 0%; \$30,000 - \$90,000 = 3%; \$90,000 < \$150,000 = 5%; and > \$150,000 = Goals Committee

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None are known.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____

Key Contract Terms

Vendor/Contractor Name: Public Service Employees Credit Union

Contract control number: 201207893 - 01

City's contract manager: Neil Maxfield

Was this contractor selected by competitive process? Was it the low bid? N/A – amendment to existing agreement

Term/Duration of contract/project: 3.5 years

Renewal terms: No renewal.

Purpose: This First Amendment to existing Concession Agreement with Public Service Employees Credit Union, consents to a shorter term and a revised Required Minimum Investment obligation.

Scope of services to be provided with performance bench marks: Ongoing banking and other credit union member services

Cost/value: \$18,652 minimum annual guarantee

Source of funds: Revenue Agreement

Benefit: The Terminal locations' expiration date will align with the Terminal Redevelopment Project while conforming the investment obligation to the DEN-approved design and construction plans.

Termination provision for City and for contractor: City retains the right to terminate per existing concession agreement (Section 11.02 Remedies)

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? This amendment continues the same construction obligations set forth in the Concession Agreement revising the minimum obligation requirement as to its scope of work. The DEN Tenant Project Manager will work with DSBO to ensure that any construction performed meets with the DSBO commitments.

Location: DEN

Affected Council District: 11

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date: _____