ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 10/10/13

Please mark one: ■ **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**   ■ **No**

   If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include* name of company or contractor *and* contract control number *- that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

   Machol & Johannes LLC, Control No. 2013-13156 / Standard Expenditure Contact

3. **Requesting Agency:** City Attorney's Office

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   ▪ **Name:** Teresa Tafoya
   ▪ **Phone:** 720.865.8775
   ▪ **Email:** Teresa.Tafoya@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution* who will present the item at Mayor-Council and who will be available for first and second reading, if necessary*.)*
   ▪ **Name:** Robert McDermott, Assistant City Attorney   Bruce J. Moore, Dr. of Tax Compliance
   ▪ **Phone:** 720.913.3263   720.913.9421
   ▪ **Email:** Robert.McDermott@denvergov.org   Bruce.Moore@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**
   Contract to provide legal and collection services for the Department of Finance, coordinated by Department of Treasury. Contract cap is $1M, the City may at its sole discretion offer up to four (4) subsequent one year renewals.

***Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

   a. **Contract Control Number:**   2013-13156
   b. **Duration:**   12/1/13 through 11/30/14
   c. **Location:**
   d. **Affected Council District: N/A**
   e. **Benefits:**
   f. **Costs:** $1M

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

   None

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____

Revised 08/16/10