

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: June 14, 2021

Please mark one:  Bill Request or  Resolution Request

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other: Non-Competitive Contract Amendment

2. **Title:** Approves Total Access Solutions, LLC., for Contract No. 202055195, DEN Window Cleaning Main Terminal, Concourse and Airfield Outlying Buildings

3. **Requesting Agency:** Department of Aviation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave LaPorte	Name: Rachel Marion
Email: <a href="mailto:Dave.LaPorte@flydenver.com">Dave.LaPorte@flydenver.com</a>	Email: <a href="mailto:Rachel.Marion@flydenver.com">Rachel.Marion@flydenver.com</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

Total Access Solutions LLC (TAS), was selected through a competitive RFP process to provide window cleaning services for the Main Terminal, Concourse A, Concourse B, Concourse C and Airfield Outlying Buildings at DEN. Window cleaning is defined as the complete removal of smudges, tape, oils and other types of soils from all glass surfaces. Services may also include other "non-glass" surfaces that can be cleaned in conjunction with windows DEN and TAS have agreed to merge both contract opportunities into one contract through contract negotiations. TAS will also be responsible for cleaning glass surfaces (windows, conveyances, and glass railings) in the A west, B East, and C East concourse expansion areas once they become operational and turned over to DEN for use.

The overall maximum contract liability is \$6,844,080 for the initial (2) year term and (2) one-year options to extend. The proposed staffing plan for this contract is (11) Full-time window cleaners and (2) management positions. TAS will hire an additional (2) full-time window cleaners to perform window cleaning services at the A West, B East and C East concourse expansion areas once the expansion projects are turned over for use by DEN.

6. **City Attorney assigned to this request (if applicable):** Ema Medić

7. **City Council District:** District 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0708

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** Professional Services

**Vendor/Contractor Name:** Total Access Solution, LLC.

**Contract control number:** 202055195

**Location:** Denver International Airport

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** August 1, 2021 – July 31, 2023; (2) year term with (2) one-year options to extend

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
N/A	N/A	\$6,844,080.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	August 1, 2021 – July 31, 2023; (2) year term with (2) one-year options to extend

**Scope of work:**

Total Access Solutions LLC (TAS), was selected through a competitive RFP process to provide window cleaning services for the Main Terminal, Concourse A, Concourse B, Concourse C and Airfield Outlying Buildings at DEN. Window cleaning is defined as the complete removal of smudges, tape, oils and other types of soils from all glass surfaces. Services may also include other “non-glass” surfaces that can be cleaned in conjunction with windows DEN and TAS have agreed to merge both contract opportunities into one contract through contract negotiations. TAS will also be responsible for cleaning glass surfaces (windows, conveyances, and glass railings) in the A west, B East, and C East concourse expansion areas once they become operational and turned over to DEN for use.

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** 20% MWBE and 30% self-performing SBE

**Who are the subcontractors to this contract?** Metropolitan Services Inc.

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