

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. For any questions please contact Skye Stuart.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 8/27/2015

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Amend The Learning Source contract scope (CE91128) to continue to provide GED instruction to inmates.

3. **Requesting Agency:** SHERF

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Laura Brown
- **Phone:** 720.913.4104
- **Email:** Laura.Brown@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Mark Valentine
- **Phone:** 720.913.3077
- **Email:** Mark.Valentine@denvergov.org

6. **General description/background of proposed ordinance including contract scope of work if applicable:**

Instructors teach GED classes two days per week at each facility. Actual GED testing will occur initially one day per week, and as the number of inmates prepared to take the test grows, the number of testing days will increase.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** CE91128
- b. **Contract Term:** expiration 12/31/2016
- c. **Location:** County Jail and Downtown Detention Center
- d. **Affected Council District:** city wide
- e. **Benefits:** Enable inmates to pursue their GED
- f. **Contract Amount (indicate amended amount and new contract total):** amended amt is 0; contract total is \$529,272.08.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

None

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_