

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MailHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 5/10/2024

Please mark one: ☐ Bill Request or ☒ Resolution Request

1. Type of Request:

- ☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☒ Other: Equipment Purchase

2. Title: (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Resolution request for PO-00149768 to approve funding for 5000 chairs and 290 storage carts to support operations at the Colorado Convention Center.

3. Requesting Agency: Denver Arts & Venues

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Scott Harris	Name: Scott Harris
Email: scott.harris@denvergov.org	Email: scott.harris@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The 5000 chairs being purchased as part of the Colorado Convention Center expansion project. The chairs and carts are being procured through Omnia Partners cooperative contract number R191808. Original chairs were selected under City-issued RFP CCC FFE Expansion – RFP1 Meeting Room Tables and Stackable Chairs awarded in 2022.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: 10

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
GOODS purchase over \$500,000.00

Vendor/Contractor Name (including any dba's): Canter & Associates

Contract control number (legacy and new): PO-00149768

Location: Colorado Convention Center

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
1,131,527.92	0	1,131,527.92

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
n/a	n/a	n/a

Scope of work:

Purchase of chairs and transport dollies for use at the Colorado Convention Center. Purchase made through Omnia Partners cooperative contract no. R19808

Was this contractor selected by competitive process? Yes **If not, why not?** Open Market

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Convention Center Special Revenue Fund 15607

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? N/A

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