

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 7/17/2013

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. Title: DIA Health & Beauty, LLC (PLANE-201311043-00) -- New Concession Agreement

3. Requesting Agency: Department of Aviation

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- Name: Amy Raaz
- Phone: (303) 342-2201
- Email: Amy.Raaz@flydenver.com

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)

- Name: John Ackerman
- Phone: (303) 342-2568
- Email: John.Ackerman@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

This Concession Agreement comes within the special circumstances described in Executive Order 8B. DIA Health & Beauty, LLC dba MAC will provide this specialty retail concept to the traveling public and employees at DIA on Concourse B (797.2 SF). This agreement will require a \$338,810.00 capital investment and a mid-term refurbishment of \$67,762.00. The term for this opportunity is seven (7) years in order for the concessionaire to amortize the investment. The annual MAG will be \$113,900.00 or a percentage of compensation, whichever is greater. DIA Health & Beauty LLC is a joint venture between Travel Retail West, LLC and JAF Concessions, LLC. JAF Concessions, LLC is the ACDBE partner and has a 15% interest in the joint venture.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number: PLANE-201311043-00
- b. Duration: DOE + 7 Years
- c. Location: DIA – Concourse B Center Core
- d. Affected Council District: 11
- e. Benefits: A new concept to the DIA Concessions Program offering a brand name of upscale beauty, skin care, and make-up products.
- f. Costs:

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$113,900.00 Annual MAG		\$113,900.00 Annual MAG

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

7 Years + 9 Months		7 Years + 9 Months
--------------------	--	--------------------

- g. Date Goals Assigned:** 3/21/2012
- h. Goals:** 15% ACDBE / 15% Participation

**7. Is there any controversy surrounding this ordinance?** (*Groups or individuals who may have concerns about it?*) **Please explain.**

None

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: DIA Health & Beauty, LLC dba MAC

Contract control number: PLANE- 201311043-00

City's contract manager: John Ackerman

Was this contractor selected by competitive process? Was it the low bid? Yes/No

Term/Duration of contract/project: 7-Year + 9 Months Concession Agreement

Renewal terms: No

Purpose: This is a Concession Agreement which grants the concessionaire the right to use the facilities at DIA to provide the traveling public and employees of the airport with food, retail or services. This is a revenue contract.

Scope of services to be provided with performance bench marks: None

Cost/value: \$113,900.00 Annual MAG

Source of funds: Revenue Agreement

Benefit: Provides a specialty retail concept to the traveling public and employees at DIA.

Termination provision for City and for contractor: No

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 15% ACDBE Goal  
Who are the subcontractors to this contract?

JAF Concessions, LLC is the ACDBE partner and has a 15% interest in the joint venture.

Location: DIA, Concourse B Center Core

Affected Council District: District 11

---

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_