

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MailHighOrdinance@DenverGov.org](mailto:MailHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

**Date of Request:** July1, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

**1. Type of Request:**

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

**2. Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with McKinstry Essention, LLC to add \$72,600 for a new total of \$2,599,533.00 and reduce the term by 15 months for a new end date of 5-31-2026 for construction/installation services related to the purchase of energy conservation measure equipment for various City-owned buildings, citywide (GENRL-202161179-03/GENRL-202579566-03).

**3. Requesting Agency:** General Services

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth Matt Monaghan Tom Ochtera	Name: Nicol Suddreth Tom Ochtera
Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a> <a href="mailto:Matt.Monaghan@denvergov.org">Matt.Monaghan@denvergov.org</a> <a href="mailto:Tom.Ochtera@denvergov.org">Tom.Ochtera@denvergov.org</a>	Email: <a href="mailto:Nicol.Suddreth@denvergov.org">Nicol.Suddreth@denvergov.org</a> <a href="mailto:Tom.Ochtera@denvergov.org">Tom.Ochtera@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This third amendment reduces the contract term to May 31, 2026, but increases the Maximum Contract Price by \$72,600 for a new total of \$2,599,533.00. This increase is because the Measurement & Verification Services per Schedule D-3 were mistakenly not included in the Maximum Contract Price of the original contract. All other terms and conditions will remain the same.

**6. City Attorney assigned to this request (if applicable):** Brian Martin

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Standard Expenditure

**Vendor/Contractor Name (including any dba's):** McKinstry Essention, LLC

**Contract control number (legacy and new):** GENRL-202579566-03 (Alfresco: GENRL-202161179-03)

**Location:** Citywide

**Is this a new contract?** ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

12/9/2021 – 9/1/2027 (Existing)

12/9/2021 – 5/31/2026 (Amended)

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$2,526,933.00 (Existing)

\$2,599,533.00 (Amended)

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$2,526,933.00	\$72,600	\$2,599,533.00

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/9/2021 – 9/1/2027	(	5/31/2026

### Scope of work:

The contract with McKinstry Essention, LLC is for construction/installation services related to the purchase of energy conservation measure equipment for various City-owned buildings purchased through both a companion capital lease purchase agreement with JPMorgan Chase Bank, N.A., and a purchase order (GENRL-202161179-00)

**Was this contractor selected by competitive process?** Yes **If not, why not?** N/A

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

**Source of funds:** General Funds

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** None

**Who are the subcontractors to this contract?** None

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Date Entered: \_\_\_\_\_