

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: ☐ Bill Request or ☒ Resolution Request Date of Request: 5/9/2022

1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
☐ Other:

2. **Title:** Amends lease agreement between Secure Health Partners and DEN to change the assigned floor space and access to Secure Health Partner's testing office on DEN's Concourse A Mezzanine.

3. **Requesting Agency:** Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis	Name: Carolina Flores
Email: George.Karayiannakis@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Secure Health Partners, LLC is an employment drug testing company contracted by several Denver International Airport (DEN) airlines including SkyWest, and Frontier Airlines. Secure Health Partners, LLC requires space at DEN for quick response times to drug testing requests from their business partners. Secure Health Partners, LLC seeks to enhance both the privacy of subjects being tested and the security involved in the testing procedure by means returning their current leased space and acquiring two bathrooms and an adjacent office that will better support their operations.

6. **City Attorney assigned to this request (if applicable):** Ema Medic

7. **City Council District:** District 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Office Space Lease Agreement

Vendor/Contractor Name: Secure Health Partners, LLC

Contract control number: 202262658

Location: Denver International Airport

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** One

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 6/25/2020 – 6/24/2025

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
Rates & Charges	Rates & Charges	Rates & Charges
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/25/2020-6/24/2025	N/A	6/24/2025

Scope of work: The amendment designates different space and access than initial lease agreement and adheres to original contract end date.

Was this contractor selected by competitive process? No

If not, why not? Contractor selected by airlines

Has this contractor provided these services to the City before? ☐ Yes ☒ No

Source of funds: Revenue

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____