

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 1/23/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract agreement with Bayaud Enterprises, Inc by reducing the contract amount by \$335,000 for a new total contract amount of \$655,000 and adding an additional 12 months for a new end date of December 31, 2023. (HOST-202158828/HOST-202265610)

3. Requesting Agency: Department of Housing Stability (HOST)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Israel Cruz	Name: Jack Wylie
Email: israel.cruz@denvergov.org	Email: jack.wylie@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Bayaud Enterprises, Inc. will provide the emergency shelter operations support for the "stand-up" of emergency shelters, such as the activation of recreation centers during inclement weather. These critical services will help ensure that sites are kept clean, safe, and meet the needs of our most vulnerable Denver residents. An abbreviated list of the essential operational support that will be provided include securing doors, serving food, bed checks, bag-and-tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check in, and any other tasks needed to run facilities.

The contract amount is being reduced to align with previous years' spending trends. The estimates for 2023 occurred and the contract amendment started prior to the increased number of cold days in 2023 and the arrival of migrants needing shelter. The new amount is what is allocated in the 2023 budget, with the reduction being reallocated to other HOST programs.

6. City Attorney assigned to this request (if applicable): Johna Varty

7. City Council District: All

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet below****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Professional Services > \$500K

Vendor/Contractor Name: Bayaud Enterprises, Inc.

Contract control number: HOST-202265610-02

Location: 333 West Bayaud Avenue, Denver, CO 80223

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

HOST-202158828 (10/01/2021 – 12/31/2022)
HOST-202261989-01 (10/01/2021 – 12/31/2022)
HOST-202265610-02 (10/01/2021 – 12/31/2023)

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$900,000.00	(minus) -\$335,000.00	\$655,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/01/2021-12/31/2022	12 months	12/31/2023

Scope of work:

Bayaud Enterprises, Inc. (BEI) will provide the following emergency shelter operations support:

- BEI will participate in emergency shelter operations support as directed by HOST, which may include 24/7 around the clock operations. HOST will provide a minimum of 24-hour notice, but as much notice as is feasible.
- BEI staffing will be eligible for Hazard Pay if called on to operate a COVID shelter which will be a 24/7 operation for up to 90 days.
- BEI staffing may include set up, shelter staff, shelter lead, certified, fire watch staff, tear down, and/or cleaning as directed by HOST.
- BEI staff duties may include securing doors, serving food, bed checks, bag-and-tag of personal items left by guests, distribution of personal laundry, cleaning of common areas, guest check in, and any other tasks needed to run facilities.
- BEI may be assigned other crisis response support duties as needed.
- BEI may supply shelter items as needed, including food for staff unable to leave shelter premises.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: Homelessness Resolution Fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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