

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9:00 a.m. on Friday**. Contact the Mayor's Legislative team with questions.

Date of Request: 11/20/24

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

- ☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment
- ☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change
- ☐ Other:

**2. Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with The Salvation Army (TSA) for the purpose of providing meals and necessary food service management to Denver micro-communities. The amount for this contract is \$1,113,031.00 with a term of 1/1/2025 to 12/31/2025. HOST-202476953.

**3. Requesting Agency:** Department of Housing Stability (HOST)

### 4. Contact Person:

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert) | Contact person for council members or mayor-council   |
| Name: David Riggs  | Name: Chris Lowell  |
| Email: <a href="mailto:dave.riggs@denvergov.org">dave.riggs@denvergov.org</a>                | Email: <a href="mailto:Christopher.lowell@denvergov.org">Christopher.lowell@denvergov.org</a> |

### 5. General description or background of proposed request. Attach executive summary if more space needed:

The Salvation Army will provide healthy, nutritious meals to individuals staying at micro-community sites, TSA will provide each site with 3 meals (breakfast, lunch and dinner) per day per person from 1/1/25 – 12/31/2025.

The number of meals provided daily will be dictated by the number of clients residing at each micro-community.

TSA will work with micro-community providers to ensure they are meeting dietary and allergy requirements for each guest.

TSA will deliver food to the following sites:

- La Paz Village at 2301 S Santa Fe,
- Elati Village at 1375 Elati,
- Stay Inn at 12033 E 38<sup>th</sup> Ave.

**6. City Attorney assigned to this request (if applicable):** Gabrielle Corica

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name (including any dba's):** The Salvation Army

**Contract control number:** HOST-202476953

**Location:** 1370 Pennsylvania St, Denver, CO 80203-5018

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**  
HOST-202476953: 1/1/2025 – 12/31/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

| <i>Current Contract Amount</i> | <i>Additional Funds</i> | <i>Total Contract Amount</i> |
|--------------------------------|-------------------------|------------------------------|
| <i>(A)</i>                     | <i>(B)</i>              | <i>(A+B)</i>                 |
| \$1,113,031                    | n/a                     | \$1,113,031                  |

  

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| 1/1/25 – 12/31/25            | n/a               | n/a                    |

### Scope of work:

#### II. SERVICES DESCRIPTION

- A. TSA will provide nutritious, quality meals, to accommodate special diets where medically necessary, improve the nutritional quality of meals, and maintain a financially viable food service program for the residents in Denver micro-communities. This includes the provision of hot meals, cold meals (i.e., sack lunch), and snacks.
- B. TSA will provide nutritious appetizing meals in adherence to USDA guidelines for adults seven days a week to multiple micro-community sites in the City and County of Denver.
- C. TSA will provide, at minimum, three meals daily.
  1. At least one meal per day must be a hot prepared meal.
  2. Package, as needed, and deliver food to each site.
- D. TSA will abide by and provide services in accordance with all health rules, regulations, and laws.
- E. TSA will effectively and efficiently collaborate with multiple micro-community partners while taking into consideration each community's unique needs.
- F. TSA will coordinate meal delivery times for micro-communities.
- G. TSA will keep in regular communication with micro-communities' staff members to determine quantities of food needed per site as occupancy changes.
- H. TSA will collect, enter, and use required data to inform and shape program meals and adhere to HOST data and reporting compliance.

**Was this contractor selected by competitive process?** ☒ Yes ☐ No **If not, why not?**

**Has this contractor provided these services to the City before?** ☒ Yes ☐ No

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**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:** ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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