

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. For any questions please contact Skye Stuart.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 5, 2018_____

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

An ordinance request to approve an amendment (01) to the city's existing payment card merchant processing contract with Chase Paymentech, LLC (FINAN-201520122-00) to add tokenization and encryption services for added security in the transmission of payment card transactions to the processor. No additional term or dollars are requested at this time.

3. Requesting Agency: Department of Finance

4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Melissa LaSusa
- **Phone:** (720) 913-9306
- **Email:** Melissa.lasusa@denvergov.org

5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Melissa LaSusa
- **Phone:** (720) 913-9306
- **Email:** Melissa.lasusa@denvergov.org

6. General description/background of proposed ordinance including contract scope of work if applicable:

The proposed ordinance allows the addition of tokenization and encryption (the conversion of data to an unreadable format) to eligible payment card transactions for enhanced security in the transmission of payment card data to the city's contracted merchant processor, Chase Paymentech, LLC. Tokenization and encryption technology was not yet offered during completion of the initial contract.

ds: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:** FINAN-201520122-00
- b. **Contract Term:** Contract expires December 31, 2020
- c. **Location:** Department of Finance
- d. **Affected Council District:** Citywide Contract
- e. **Benefits:** Allows for increased security of payment card transactions processed by the city through tokenization and encryption of payment card data as it is transmitted to the city's merchant processor.
- f. **Contract Amount (indicate amended amount and new contract total):** Adds no additional dollars to the current contract totaling \$50 million over seven years

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. No.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____



CITY AND COUNTY OF DENVER

DEPARTMENT OF FINANCE

CASH RISK AND CAPITAL FUNDING
201 WEST COLFAX AVE.
DENVER, COLORADO 80202
PHONE: (720) 913-5500

Executive Summary

An ordinance request to amend the city's existing merchant services contract to add tokenization and encryption services to eligible payment card transactions for increased security in the transmission of payment card data

The proposed ordinance requests an amendment to the existing contract with Paymentech, LLC (FINAN-201520122-00) for payment card merchant services to add tokenization and encryption (the conversion of data to an unreadable format) to eligible payment card transactions to enhance security in the transmission of the data for merchant processing. Tokenization and encryption technology works in conjunction with Europay, Mastercard, Visa (EMV) chip technology to further secure sensitive information and fight payment fraud. Tokenization and encryption was not yet offered during completion of the initial contract with Paymentech, LLC.

This ordinance request is being submitted to comply with the city's charter which requires Council approve of any agreement in excess of \$500,000, or amendment thereof.