

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: November 16, 2020

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves an amendment with HSS, Inc. for Security Personnel Services for the City and County of Denver (Excluding DEN) to add one year of service for a new end date of 12/31/2021, increases the maximum compensation to \$36,000,000 and updates the scope of work.

**3. Requesting Agency:** General Services, Denver Security Office

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Hunt/Kami Johle	Name: George Hunt/Kami Johle
Email: <a href="mailto:George.hunt@denvergov.org">George.hunt@denvergov.org</a> ; <a href="mailto:kami.johle@denvergov.org">kami.johle@denvergov.org</a>	Email: <a href="mailto:George.hunt@denvergov.org">George.hunt@denvergov.org</a> ; <a href="mailto:kami.johle@denvergov.org">kami.johle@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

HSS, Inc. is the citywide security personnel contractor; this amendment extends the term of the agreement by one year for a new end date of 12/31/2021, increases the maximum compensation to \$36,000,000 and updates the scope of work to include an outline of training requirements and the quarterly scorecard.

**6. City Attorney assigned to this request (if applicable):**  
Steve Hahn

**7. City Council District:**  
Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Expenditure Contract

**Vendor/Contractor Name:**  
HSS, Inc.

**Contract control number:** 201524822

**Location:** Citywide

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 04

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing: January 1, 2016 – December 31, 2020

Amended: January 1, 2016 – December 31, 2021

**Contract Amount (indicate existing amount, amended amount and new contract total):**

\$36,000,000.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$29,000,000	\$7,000,000	\$36,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/16-12/31/20	1 Year	1/1/16-12/31/21

**Scope of work:**

HSS, Inc. provides security personnel services to the City and County of Denver facilities, with the exception of DEN and Arts & Venues. HSS, Inc. provides armed and unarmed agents to maintain security at varying levels across the City to meet the City's needs. HSS, Inc. is performing security personnel services across the city as part of their regular duties and at shelters in response to COVID-19. The contract also allows for an increase or reduction to facilities and services provided in order to address the fluid needs of the city.

**Was this contractor selected by competitive process?** Yes

**If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** General funds and grant funding where applicable to sheltering locations related to COVID-19

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A 16% goal

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** Advanced Professional Security, GS4 Secure Solutions Security, JCI National Security, and CNational Security.

*To be completed by Mayor's Legislative Team:*

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