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BAC-0443

Board Name	Denver American Indian Commission	Status	Selected
Application Date	1/9/2017	Type	Appointment
Salutation		Preferred Email	kbadhand@gmail.com
First Name	Kristina	Other Email	
Last Name	Bad Hand	Preferred Phone	575-770-9086
Contact Name	Kristina Bad Hand	Other Phone	303-982-4164
Middle Name			

Work and Home Address

Work Address	1829 Denver West Drive	Home Address	[REDACTED]
Work City	Golden	Home City	[REDACTED]
Work State	CO	Home State	[REDACTED]
Work Zip	80401	Home Zip	[REDACTED]

Additional Information

Are you a registered voter?	Yes	Gender	Female
If so, what county?	ARVADA	Other Gender	
Denver City Council District No	1	Ethnicity	Native American
Occupation/Employer	Jeffco Indian Education	Other Ethnicity	
		Objection to appointment?	
		Special Information	

Reference Details

Reference Name #1		Reference Email #1	
Reference Phone #1			
Reference Name #2		Reference Email #2	
Reference Phone #2			
Reference Name #3		Reference Email #3	
Reference Phone #3			

Owner	Palani Jayachandran	Created By	Palani Jayachandran, 1/9/2017 12:48 PM
		Last Modified By	Palani Jayachandran, 1/9/2017 1:57 PM

Board Members
Kristina Bad Hand



KRISTINA BAD HAND

576-770-9086

kbadhand@gmail.com

Skills



Micro-oft Office



Photoshop



After effects



Flash



InDesign



Social Media

Strengths



Teaching



Marketing



Networking



Productivity Creative

Experience

Jeffco Indian Education 10/15-Current

- Community Liaison: Coordinates after school programs, works with students k-12 and their families to assist in all their academic needs

Indigenous Narratives Collective (INC Comics) 4/15 -Current

- Editor-in-Chief: Over sees production of new and current comic titles approves scripts and artwork, and handles promotional events and marketing.
- Illustrator: Illustrates graphic novels, comic books and promotional posters.
- Writer: Brings the idea from concept to completion in script form.

Pop Culture Classroom 2/13-Current

- Instructor: Teaches art and story telling skills in relation to comic books and pop culture. Gives new ideas and suggestions on curriculum improvement.

Bad Hand Illustrations 3/11-Current

- Illustrator: Creates illustrated playing cards, prints. Freelance.
- Owner: Handles marketing, project management, design, social media and event scheduling.

Exl Learning 10/13-05/14

- Tutor: Homework help and art instruction.
- Graphic Designer: Created flyers, brochures, posters and other promotional material.
- Marketing: Created a likeable mascot for the business, set up and over saw promotional events.

Education

• Art Institute of Colorado Media Arts & Animation

2008-2012

Organizations

- Red Team Go!: Collective of local comic book illustrators and writers.
- Stronghold Society: Nonprofit organization that focuses on the youth of Native and non-Native communities helping them to live a successful, healthy life, through art and skate boarding.

BAC-0441

Board Name	Denver American Indian Commission	Status	Selected
Application Date	1/9/2017	Type	Appointment
Salutation		Preferred Email	kimberlyvarilek@hotmail.com
First Name	Kimberly	Other Email	
Last Name	Varilek	Preferred Phone	303-725-9475
Contact Name	Kimberly Varilek	Other Phone	303-312-6264
Middle Name			

Work and Home Address

Work Address	1595 Wynkoop Street R8-Orc	Home Address	[REDACTED]
Work City	Denver	Home City	[REDACTED]
Work State	CO	Home State	[REDACTED]
Work Zip	80202	Home Zip	[REDACTED]

Additional Information

Are you a registered voter?	Yes	Gender	Female
If so, what county?	Denver	Other Gender	
Denver City Council District No	9	Ethnicity	Native American
Occupation/Employer	Us EPA	Other Ethnicity	
		Objection to appointment?	
		Special Information	

Reference Details

Reference Name #1		Reference Email #1	
Reference Phone #1			
Reference Name #2		Reference Email #2	
Reference Phone #2			
Reference Name #3		Reference Email #3	
Reference Phone #3			

Owner	Palani Jayachandran	Created By	Palani Jayachandran, 1/9/2017 12:48 PM
		Last Modified By	Palani Jayachandran, 1/9/2017 1:57 PM

Board Members Kimberly Varilek

KIMBERLY D. VARILEK, ESQ.

kimberlyvarilek@hotmail.com

TITLE Associate Regional Counsel

Eastern Shoshone Tribal member and legal advisor to the U.S. EPA for Region 8 tribal jurisdictional and environmental issues, with in-depth experience in Indian law, administrative processes and governmental entity interactions and processes

**EXPERIENCE U.S. Environmental Protection Agency
Region 8 - Office of Regional Counsel
1595 Wynkoop St.
Denver, CO 80202**

November 29, 2014 - Present

Associate Regional Counsel

Regional Indian law lead responsible for advising the U.S. EPA on legal issues impacting the twenty-seven Tribal nations within Region 8 (which includes the Tribes in MT, WY, UT, ND, SD and CO), including but not limited to working on legal issues regarding jurisdiction, the environment, administrative program analysis and authorization, compliance, tribal capacity building, and interaction directly with tribal legal counsel and tribal governments. Work directly with all levels of EPA staff and senior leadership, within the region and inter-regionally, including national office of general counsel and national administrative programs and departments regarding regional and national Indian country issues. Participate in national rule-making initiatives, tribal consultation, and issues arising both in Indian country and States with tribal impacts.

**Eastern Shoshone Office of Attorney General
3 Ethete Rd., Ste. 21
Ft. Washakie, WY 82514
Attorney General**

November 2007 - November 2014

Responsible for building the EST OAG office after its 2007 establishment and working on all aspects of legal matters for Tribal government and Tribal enterprises, including, but not limited to supervising staff, leading litigation, document and agreement review, evaluating and creating policies, research, legislative and regulatory review, and advising both the EST Business Council and General Council on all legal issues pertaining to the Tribe's interests, positions, and matters. Issues include jurisdictional analysis, administrative opportunities and compliance from federal to tribal levels, economic and enterprise development, internal government processes and policies, environmental concerns, procedural matters, cultural rights, tribal law development, enrollment, election matters, Federal-Intertribal-State-County-Municipal interactions and common governmental administrative concerns, social service matters, fish and wildlife issues, and Treaty/Trust responsibility concerns.

**Muhaisen & Muhaisen, LLC
Aurora, CO 80012
Associate/Member**

September 2002- October 2007

Founding member of Muhaisen & Muhaisen, LLC, predominantly experienced in working directly with and represented both individuals and entities regarding legal matters consisting of corporate, business, & transactional matters, civil litigation, family law, mediation, negotiations, working with administrative agencies, employment law issues, appearing and representing parties from federal courts to municipal courts.

**United States Bankruptcy Court
District of Colorado
Denver, CO 80202
Interim Clerk**

June 2002-September 2002

Worked directly with then-presiding Chief Justice Sydney Brooks regarding adversarial bankruptcy matters, including statutory relief, requests and designations, inter-courtroom assistance; drafting and reviewing reporting documents regarding legislation, governing statutes and local procedural rulings, review of pleadings and briefs and prepare advisory memos regarding Court issues.

Lottner Rubin Fishman Brown & Saul, P.C.
Denver, CO 80202

September 2000-June 2002

Law Clerk/Legal Assistant

Researched, reviewed, revised and drafted documentation and memorandum for all Senior Partners and Associates from corporate/business/entity/transactional realms, real estate, bankruptcy, and civil litigation issues; collaborated and coordinated with counsel and opposing counsel; performed due diligence; and, provided general legal assistance to both corporate and litigation departments.

EDUCATION *University of Denver Sturm College of Law, Denver, CO - (J.D.)* 1997-2000
Princeton University, Princeton, NJ - (B.A.) in English Literature, Certificate in American Studies 1993-1997
Capital High School, Santa Fe, NM - High School Diploma 1989-1993

PROFESSIONAL LICENSES Colorado Supreme Court - Admitted February, 2003
• *In Good Standing*
Wyoming Supreme Court - Admitted October 2008
• *In Good Standing*

COURT ADMISSIONS Shoshone & Arapaho Tribal Court - Admitted December 2007
Colorado Supreme Court - Admitted February 2003
U.S. Federal District Court of Colorado - Admitted June 2003
Wyoming Supreme Court - Admitted October 2008
U.S. Federal District Court of Wyoming - Admitted October 2008
U.S. 10th Circuit Court of Appeals - Admitted November 2009

PROFESSIONAL ASSOCIATIONS Tribal In-House Counsel Association - *Ex Officio Board Member*
Colorado Indian Bar Association - *membership pending*

CLE PRESENTATIONS Federal Bar Association, 38th Indian Law Conference - April 12, 2013: "The Shifting Vitality of Tribal Sovereign Immunity under Rule 19" - *Panelist, presenting Rule 19 Issues within Northern Arapaho Tribe v. Harnsberger.*
Fremont County Bar Association - February 26, 2014: "Wind River Tribes' application to EPA for Treatment as a State under the Clean Air Act" - *Lead Panelist* for Eastern Shoshone Tribe
Federal Bar Association, 40th Indian Law Conference - April 10, 2015: "Power of Alternative Dispute Resolution in Indian Country" - *Panelist*
University of Montana University of Law Native American Law Students Association Law Week 2015 - April 16, 2015: "EPA Grants: Tribal Natural Resource Opportunity and Best Practices Considerations" - *Presenter*; "Ethical Communication Strategies for Practitioners Representing Tribal Clients in Federal Interactions" - *Presenter*

PUBLISHED COURT OPINIONS *Northern Arapaho Tribe v. Harnsberger et al., 697 F.3d 1272 (10th Cir. 2012)*

BOARDS AND COMMISSIONS APPLICATION



DENVER THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: American Indian Commission

Last Name: Chris John First Name: Donna

Occupation/Employer: Legal Assistant Lewis Rora Rothgerber Christie

Work Address: 1200 17th St. Ste. 3000 City: Denver Zip: 80202

Work E-mail Address: dchrisjohn@lrvc.com

Work Phone: 303-628-9626 Work/Home Fax: 303-623-9222

Home Address: [Redacted] City: [Redacted] Zip: [Redacted]

Home Phone: [Redacted] Cell Phone/Pager: 720-207-7474

Home E-mail Address: donnachrisjohn@gmail.com

Are you a registered voter? (Yes) No If so, what county? Avopahoe

Colorado ID or Driver's License Number: [Redacted]

Denver City Council District No.: [Redacted] Ethnicity Amer. Indian

Highest Level of Education or Degree Earned: B.A. Year Completed: 1999

Memberships/Organizations/Volunteer Activities (include past or present):
NCAL UNITY, AIHEC, Nebraska Indian Commission,
Nebraska Council for the Humanities, JASC, NIEA,
Morning Star Leaders Youth Council, Women of Color Conference

References (List three persons, not related to you, whom you have known at least one year):
Name Address Phone Number
Leslie Ross, Esq. 2901 N. Central Ave. Phoenix AZ 602.812.7979
Simon Maya-Smith simon.mayasmith@gmail.com 720-934-3394
Kristina Davies 8195 E. Coetilla Blvd., Centennial, CO 720-232-0994

Special Information:
Is there anything that would adversely affect public confidence in your appointment or service? Yes (No)
If yes, please explain on a separate sheet of paper.

[Signature] 3-21-17
Signature Date

Return Completed Form to:
Barry Burch Jr., Director of Boards and Commissions
1437 Bannock Street, Room 350
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787
barry.burch@denvergov.org

DONNA CHRISJOHN

[REDACTED] 720-207-7474, donnachrisjohn@gmail.com

Qualifications

- More than ten years legal support experience.
- In-depth knowledge of legal terminology and principles.
- Proven research capabilities enabling the creation of databases as well as contributing to legal cases.
- Strong ability to adapt demonstrated by attention to detail and organization skills
- Exceptional writing and communication skills.
- Able to prioritize and work under a tight schedule.

Job Experience

Lewis Roca Rothgerber Christie LLP – Denver, CO LEGAL ASSISTANT	10/2015 to Present
Arizona Attorney General's Office – Phoenix, AZ LEGAL ASSISTANT, Civil Rights Division, Litigation Section	2011 to 3/2015
Salt River Pima-Maricopa Indian Community - Scottsdale, AZ PARALEGAL, Community Legal Services	2/2009 to 4/2009
Gila River Community Court - Sacaton, AZ COURT CLERK II, Children's Court	9/2007 to 2/2009
Nebraska State Office of the Attorney General - Lincoln, NE LEGAL ASSISTANT, Consumer Protection and Antitrust	3/2007 to 6/2007
Smithsonian Institution - Washington, DC VISITOR SVCS & RESEARCH ASST, National Museum of the American Indian	7/2004 to 12/2005
AT&T Law & Government Affairs Department - Denver, CO LEGAL ASSISTANT	6/2001 to 5/2004

Education

2015-Present Grand Canyon University: Currently pursuing my Masters in Public Administration and Policy
1995-99 Arizona State University: BA in Communications
1990-92 University of Notre Dame: Pursued BA in Communications

Computer Experience

Microsoft Office · Word · PowerPoint · Excel · Outlook · Publisher · Word Perfect 9 · Adobe Reader ProX · QuickBooks CLS (Computer Law Systems) · Omni · FullCourt (Judicial Management System) · Trial Director

Special Skills/Honors

Accomplished Public Speaker giving educational seminars on Native American History for over 30 years.
PASS Steering Committee Member for the Cherry Creek School District
Cherry Creek School District Legislative Network
Founding Committee Member of the American Indian Academy of Denver
Founder of the Young Women of Color Conference in Nebraska
Nebraska Indian Commission, Secondary Education Representative

BOARDS AND COMMISSIONS APPLICATION



DENVER THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Denver American Indian Commission

Last Name: Strong First Name: Zhasaki

Occupation/Employer: Student at the University of Colorado Boulder

Work Address: N/A City: _____ Zip: _____

Work E-mail Address: _____

Work Phone: _____ Work/Home Fax: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: N/A Cell Phone/ Pager: 919-909-3413

Home E-mail Address: SashaStrong@gmail.com

Are you a registered voter? Yes No If so, what county? Boulder County

Colorado ID or Driver's License Number: N/A 11-350-0449

Denver City Council District No.: N/A Ethnicity American Indian

Highest Level of Education or Degree Earned: AA Year Completed: 2015

Memberships/ Organizations/ Volunteer Activities (include past or present):

Boulder County Headstart Policy Council, Dean of A+S Advisory Board, Phi Alpha Delta Pre-law fraternity, Pi Sigma Alpha Honors Society, Udall Foundation Scholar, Center for Values + Social Policy Advisory Council, and Ojate Native American Student Organization.

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Lisa Shellenberger</u>	<u>11990 Grant St, Northglenn</u>	<u>720-437-0623</u>
<u>Eryn Elder</u>	<u>2055 Regent Dr, Boulder</u>	<u>303-492-3516</u>
<u>Joe Salazar</u>	<u>11990 Grant St, Northglenn</u>	<u>303-895-7044</u>

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No
If yes, please explain on a separate sheet of paper.

[Signature]
Signature

3/12/17
Date

Return Completed Form to:
Barry Burch Jr., Director of Boards and Commissions
1437 Bannock Street, Room 350
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787
barry.burch@denvergov.org

(919)-909-3613
sashastrong@gmail.com
zhat9082@colorado.edu

Zhashki A. Strong

Experience

May 2016 – Aug 2016 Smith, Shellenberger & Salazar, LLC Denver, CO

Legal Research Intern

Responsibilities include: Conducting specific research for cases going to trial, drafting legal documents for clients, note-taking during mediations for said partners, maintaining confidentiality as a member of client's legal team in matters at the court house, filing open and closed case files, shredding confidential documents, checking mail on behalf of the law firm, sending out faxes and mail, scanning, copying, and printing documents, and executing intake forms for new clients.

Aug 2015 – Aug 2016 University of Colorado Boulder Boulder, CO

Admissions Representative

Responsibilities include: Data entry on prospective students, answering phone calls and questions in regards to the admissions process, application, and other related inquiries, maintaining a friendly and professional demeanor, understanding and utilizing CU-SIS database program, changing degree-plans for current and admitted freshman, scheduling admissions appointments for transfer-students, and outbound calls to admitted students.

Jan 2015 - Present State of Colorado Denver, CO

Legislative Intern

Responsibilities include: Checking and responding to constituent emails, pulling House of Representatives and Senate bills from the House floor, answering phone calls from constituents, maintaining State Representative Joseph Salazar's calendar, scheduling appointments with press, other legislators, and constituents, attending luncheons and events on behalf of Representative Salazar, creating power point presentations for committee hearings, and research for upcoming bills.

Jan 2015 – Aug 2015 Smith, Shellenberger & Salazar, LLC Denver, CO

Legal Intern

Responsibilities include: Answering phone calls for current and prospective clients, creating Sworn Financial Statements for clients, maintaining the law firm's schedules for each partner represented at the firm, drafting letters on behalf of said partners to the Attorney General of Utah, filing open and closed case files, shredding confidential documents, checking mail on behalf of the law firm, sending out faxes and mail, scanning, copying, and printing documents, and executing intake forms for new clients.

Jun 2014 – Present Front Range Community College Longmont, CO
Outreach & Enrollment Department

Responsibilities include: Scheduling students to see Academic Advising and Financial Aid using SARS, answering phones and transferring calls through CISCO, searching for student's identification through Banner, providing impeccable customer service, answering all questions students and clients' request, and manning the call center where all other calls are sent

Mar 2014 – Present Front Range Community College Longmont, CO
Student Ambassador

Responsibilities include: Giving tours to prospective students, high school groups, and middle school groups. Scheduling students to see Academic Advising and Financial Aid using SARS, answering phones and transferring calls through CISCO, searching for student's identification through Banner, providing impeccable customer service, and answering all questions students and clients' request.

Nov 2012 – June 2014 General Service Corporation Boulder, CO
Housecleaner

Responsibilities include: Cleaning the client's houses to their satisfaction, interacting with and providing a pleasant environment for the client, and handling money and calculating the client's expenses.

Feb 2012 – April 2012 Bolder Calls Boulder, CO
Sales Representative for an Insurance Call Center

Responsibilities included: Training for Insurance Agencies, Making 4-500 calls a day, typing 80 words/minute, meeting daily sales quotas, handling prospects in Spanish and English.

June 2011 – Nov 2011 Red Lake Economic Development Red Lake, MN
Assistant to the Lead Planner of Economic Development

Responsibilities included: Taking notes for the Lead Planner in meetings and in conferences, managing the schedule, fielding phone calls, and filing.

2015- Present University of Colorado Boulder Boulder, CO
Anticipated Bachelor's Degree in Political Science & Minor Philosophy (Dec 2017)

3.76 GPA

2013- 2015 Front Range Community College Longmont, CO
Associate of Arts Degree

Magna Cum Laude 3.8 GPA

High School Diploma, 2010 Copper Canyon Academy Rimrock, AZ

Organizations & Achievements

Boulder County Head Start Policy Council Representative— 2016-17

Center for Values & Social Policy Advisory Council— University of Colorado Boulder

Udall Foundation Scholar— 2016-17

Jacob Van Ek Scholar— University of Colorado Boulder

Phi Alpha Delta Law Fraternity – University of Colorado Boulder Chapter

Phi Theta Kappa Honors Society – Boulder County Campus Chapter

Sigma Alpha Pi Honors Society – Boulder County Campus Chapter

Vice President's Service Award- Front Range Community College

President's List – Front Range Community College

Student Ambassador – Front Range Community College

Class Speaker – Copper Canyon Academy High School Graduation

High School Student Council- Copper Canyon Academy

Lead America, Scholarship & Youth Program

Concordia Language Villages

Germany – Concordia Study Abroad

Initiated Haitian Relief Program

Initiated Sri Lankan Tsunami Relief Program

Organized Standing Rock Fundraiser & Supplies Drive

Published poet

Skills

Fluent German

Basic conversational Spanish

Basic Ojibwe

Adapting and thriving living in foreign cultures

Impeccable customer service skills

Accountability

BOARDS AND COMMISSIONS APPLICATION



Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: American Indian

Last Name: Nelson First Name: Jonathan

Occupation/Employer: Self-Employed/Creative Consultant (Marketing) – Seeking FT position

Work Address: _____ City: _____ Zip: _____

Work E-mail Address: jonathan@jnelson.work

Work Phone: _____ Work/Home Fax: _____

Home Address: [REDACTED] City: [REDACTED]

Home Phone: _____ Cell Phone/ Pager: (505) 321-3136

Home E-mail Address: _____

Are you a registered voter? -Yes -No If so, what county? Douglas

Colorado ID or Driver's License Number: 162590637

Denver City Council District No.: _____

Ethnicity/Tribal Affiliation(s) (Optional) Diné (Navajo)

Highest Level of Education or Degree Earned: MFA Year Completed: 3

Memberships/ Organizations/ Volunteer Activities (include past or present):

Rezilience Indigenous Arts Experience 2016-2017
Services In-Kind: Marketing, Advertising, Graphic Design, Web Development
Donations: Posters, Stickers
Artwork Contributions: Coloring Book Vol I
Indigenous Comic Con, November 18-20, 2016, Guest Panelist, Artist's Talk
Apache Skateboards 2012-2016
Services In-Kind: Web Development, Illustration, Graphic Design, Marketing
Young Writers Workshop, Institute of American Indian Arts, February 22, 2016, Comic Book & Graphic Novel Workshop
Young Writers Workshop, Institute of American Indian Arts, February 2014, Comic Book & Graphic Novel Workshop
American Indian Graduate Center Annual Reception, April 2014, Fine Art Donation for Silent Auction
Uplift Community School, Gallup, NM, April 2013, Artist's Talk
Native Comic Workshop, Oct 6, 2013 at the Autry/Los Angeles/Oct. 6th
Red Ink Student Publication, 2009-2011

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Brian Rembrandt	Denver, CO	(303) 881-2974
Warren Montoya	Albuquerque, NM	(505) 249-0652
Douglas Miles	San Carlos, AZ	(928) 200-8145

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? Yes No
If yes, please explain on a separate sheet of paper.



Signature

04/24, 2017_
Date

Return Completed Form to:

Barry Burch Jr., Director of Boards and Commissions

1437 Bannock Street, Room 350

Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787

barry.burch@denvergov.org

professional experience

Creative Consultant / Badwinds Studios / August 2003-On-going

- Provide consultation inquiries with clients & groups in person and over video/phone meetings
- Gain client objectives, goals, & mission and offer strategies within their budget
- Offer training and workshops for self-sustainment after project delivery
- Create, analyze, and share project documentation and assets
- Track, analyze, and report to client's needs after project delivery
- Maintain, abide by, and/or develop identity/branding guidelines
- Develop and manage print, web, and multimedia assets to promote marketing objectives

Graphic Artist / Sky City Casino Hotel, Acoma, NM / March 2016-July 2016

- Coordinate marketing collateral for print, web, and display signage advertising
- Project planning for short-term and long-term programs and events
- Communicate openly with graphic artists, event promoters, media manager, and marketing director
- Maintain and organize files & assets on direct mail, advertisements, and motion graphic projects
- Support Acoma Business Enterprises (stakeholder) in the areas of promotional materials and marketing collateral in other business ventures
- Maintain branding throughout graphics development in print & web advertising collateral
- Request and compare printing inquiries for large display and high volume print jobs

Web Developer / San Juan College, Farmington, NM / November 2014-November 2015

- Utilize visual communication to support marketing objectives related to Title III grant funding, a grant intended to improve the future contributions of Native students to Tribal Nations
- Develop and maintain San Juan College Transfer Center website
- Assist in the maintenance of academic and academic webpages
- Manages graphic & web projects from conception to final production
- Generate multimedia (photography, video, audio, graphic) projects to support the Transfer Center and associated departments
- Support and assist in student events, workshops, and programs

Instructor of Record / University of Arizona & Institute of American Indian Arts / January 2011-August 2013

- Develop curriculum and syllabus for studio art and digital media courses
- Prepare course lessons for in-classroom and online instruction
- Demonstrate tools and techniques on various art mediums and new media
- Prepare visual, oral, and hands-on presentations & activities to reinforce learning objectives
- Track and report student outcomes via university web-based course management systems (i.e. Blackboard, Desire2Learn (D2L))

Marketing Web Specialist / Affordable Solar Group, Albuquerque, NM / March 2008-August 2008

- Maintain and improve upon existing branding system & guidelines
- Provide graphic production in marketing collateral, print & web advertisements
- Document and improve website structure regarding residential, commercial, and industrial solar
- Strategize and plan for weekly call-to-action campaigns for promotions and sales

education

M.F.A., Visual Communications, University of Arizona, Tucson, AZ 2012

B.F.A., Visual Communications, Institute of American Indian Arts, Santa Fe, NM, 2007

specialized skills

Software: Adobe Creative Suite/Creative Cloud, Microsoft Office

Skills: Illustration, Design/Layout, Logo/Logotypes, Typography, Image Manipulation, Digital/Vector Illustration, HTML, CSS, Content Management Systems (Wordpress, Drupal, Joomla, D2L), Video Production, Motion Graphics, Signage, Photography, Training/Workshops

clients

2002-2016 American Indian College Fund, Apache Skateboards, Buffalo Thunder Resort & Casino, Bureau of Indian Affairs, Institute of American Indian Arts, Moenkopi Developers Corporation, Pima Eye Institute, Red Ink Student Publication, Redhand Apparel, Rezonate Art, Rezilience Indigenous Arts Experience, University of Arizona, University of New Mexico

BOARDS AND COMMISSIONS APPLICATION



DENVER THE MILE HIGH CITY

Please complete the following information in full and return with your current resume or biography to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Denver American Indian Commission

Last Name: Poor Bear First Name: Cheyenne

Occupation/Employer: City and County of Denver

Work Address: 201 W. Colfax City: Denver Zip: 80202

Work E-mail Address: Cheyenne.poorbear@denvergov.org

Work Phone: (320) 913-1600 Work/Home Fax: _____

Home Address: _____ City: _____ Zip: _____

Home Phone: 720-327-8311 Cell Phone/ Pager: _____

Home E-mail Address: chey-poorbear@yahoo.com

Are you a registered voter? Yes No If so, what county? Denver

Colorado ID or Driver's License Number: 04-241-3646

Denver City Council District No.: 7

Ethnicity/Tribal Affiliation(s) (Optional) Lakota

Highest Level of Education or Degree Earned: Some College Year Completed: _____

Memberships/Organizations/Volunteer Activities (include past or present):
Habitat for Humanity / GRID Alternatives

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Angelina Walker</u>	<u>Aurora, CO</u>	<u>(320) 913-7004</u>
<u>Darnell Brooks</u>	<u>Denver, CO</u>	<u>(720) 246-3000</u>
<u>Derrick Reese</u>	<u>San Diego CA</u>	<u>(702) 542-8983</u>

Special Information: Is there anything that would adversely affect public confidence in your appointment or service? Yes No

If yes, please explain on a separate sheet of paper _____

Signature [Signature] Date 5.17.17

Return Completed Form to:
Barry Burch Jr., Director of Boards and Commissions
1437 Bannock Street, Room 350
Denver, CO 80202 Phone: (720) 865-9128 Fax: (720) 865-8787
barry.burch@denvergov.org

Cheyenne PoorBear

(720)319-5128, chey_poorbear@yahoo.com

Educational Background

Business

Community College of Southern Nevada; Las Vegas, NV

2006-2007

G.P.A. 3.0

Solar Living Institute

PV 100/200 Course completion

OSHA 10

City and County of Denver

PEAK Academy graduate

Job Experience

GRID ALTERNATIVES

March 2015-March 2016

SolarCorp Construction Fellow

- Completion of 45 plus roof and ground mount solar systems.
- Organizing and submitting permit packets to be submitted to local agencies for approval.
- Conducting home site visits to establish if housing qualifies for installation of solar.
- Warehouse duties that included organizing, cleaning, and inventory for all tools and safety equipment.
- Assisting on-site supervisor with set-up of construction site, managing volunteers and training.
- Trained over 200 plus volunteers on best safety practices and solar installation.

CITY AND COUNTY OF DENVER

July 2013-February 2015

Right of Way Enforcement Agent

- Enforcement of parking violations for the City of Denver.
- Responding to citizen requests for enforcement.
- Monitoring parks, schools and events for safety issues.
- Educating the public on safety and parking codes.

SIGNATURE FLIGHT SERVICES

October 2014-March 2015

De-Icer/Ramp Agent

- Ramp duties include using belt loader to load/unload cargo.
- De-icing all airplanes when necessary.
- Adhering to all safety guidelines that are mandatory for Denver International Airport.
- Customer Service to all guests visiting our facility.

E-470 EXPRESSTOLL, Aurora, CO

May 2012-October 2014

Customer Service Representative

- Responsible incoming customer service calls regarding the toll.
- Providing stellar customer service on each and every call.
- One call resolution on every call, while hitting all quality standards.
- Troubleshooting customer issues regarding transponders and picture tolls.

COSTCO, Kauai, HI and Arvada, CO

April 2009-November 2011

Business Delivery

- Building strong relationships with our business customers.
- Responsible for accurately pulling customer orders every morning.
- Palleting all items and rewrap after use.
- Stocked items and maintained accurate inventory.
- Responsible for helping out front end.
- Working with outside vendors for all incoming orders.

TELEPACIFIC COMMUNICATIONS, Las Vegas, NV

August 2004-March 2008

Tech Support/ Customer Service Representative

- Handled inbound tech support calls for residential and business customers.
- Assisted customers with accounts, billing and inquiry.
- Quickly and accurately supported high volume call center.
- Opened trouble tickets and followed through with customer until resolution.
- 70 wpm

NEON CJ&S, Las Vegas, NV

January 2003-April 2009

Field Supervisor

- Performed custodial work and janitorial duties.
- Supervised 5+ employees.
- Maintained 4 different city and county locations.
- Hired all employees.
- Maintained timecards for employees.
- On call duty for no-show and call-in employees.

Community Involvement

- Boys and Girls Club, Las Vegas, NV
- True Angels, Denver, CO

2008-2009

2010-present

I combine my strong passion for quality customer service with my ability to understand customer and business needs and wants, making me an extremely dedicated worker.

In terms of other qualities that would be of service to the position, I am a self-driven leader who effectively communicates and collaborates with others. I have proven myself to be an extremely hard-working individual. I am efficient and effective and I am always willing to lend an extra hand to get the job done. My experience in multiple departments also makes me readily available to help out wherever I am needed. My key strengths include: attention to detail, outstanding customer service, and I am a dedicated team-player.