

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 8/18/23

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other: 3.2.6(e)

2. Title: Requesting 3.2.6(e) approval for a multi-year supplier contract for Bulk Propane for Citywide use. Approves a Master Purchase Order with Senergy Petroleum, LLC for a total maximum amount of \$825,000.00 and through 6/30/2024 for providing bulk propane to various locations in the City and SHALL PROVIDE DISPENSING EQUIPMENT at other locations citywide (SC-00008021).

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Tim Marquez	Name: Tim Marquez
Email: timothy.marquez1@denvergov.org	Email: timothy.marquez1@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Master Purchase Order with Senergy Petroleum, LLC for a total maximum amount of \$825,000.00 and through 6/30/2024 for providing bulk propane to various locations in the City and SHALL PROVIDE DISPENSING EQUIPMENT at other locations citywide. The propane is used at DEN ARFF Training Academy, Parks use it for mowers, Red Rocks, Echo Lake Lodge, and DEN uses it for heat among other things, other locations use it for propane type vehicles such as forklifts.

6. City Attorney assigned to this request (if applicable): Brian Martin

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): 3.2.6(e) request for Supplier Contract over \$500K

Vendor/Contractor Name: Senergy Petroleum LLC

Contract control number: Supplier Contract SC-00008021

Location: City and County of Denver

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): Initial term is through June 30, 2024, allowing for two additional one-year renewal through 6/30/2028.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$ 825,000.00	N/A	\$ 825,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/30/2024	N/A	N/A

Scope of work: Vendor shall provide bulk propane to various locations in the City and SHALL PROVIDE DISPENSING EQUIPMENT at some locations, as shown in proposal items below.

Was this contractor selected by competitive process? Yes Solicitation 0328A_2023 **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: Depending on agency

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

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Date Entered: _____