

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 1/19/2012

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.) Setup 50% budget(based on letter of intent to fund dated January 10, 2012) for Head Start program year July 1, 2012- June 30, 2013. The budget amount requested is \$4,230,496.

3. **Requesting Agency:** Mayor's Office for Education and Children

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Kay Franklin
- **Phone:** 720 913 0885
- **Email:** kay.franklin@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Kay Franklin
- **Phone:** 720 913 0885
- **Email:** kay.franklin@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Initial budget setup for Head Start program year 16.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** n/a ( Acontract control # will be assigned to the award letters when they are received)
- b. **Duration:** 12 months
- c. **Location:** City and County of Denver
- d. **Affected Council District:** citywide
- e. **Benefits:** Head Start children will emerge from the Head Start program ready for kindergarten.
- f. **Costs:** \$4,230,496 plus 25% non-federal share in-kind.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_