

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 2/4/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Comcast Cable Communications Management, LLC. to provide internet services to 26 Denver Public Library branch locations, in the amount of \$1,967,400.00 with a term of July 1, 2020 through June 30, 2023. 80% of the service expense is covered in the annual rate grant through funding from the FCC’s Universal Service Program for Schools and Libraries program. DPL’s portion of this contract will be approximately \$393,480 over the three year term.

3. Requesting Agency: Denver Public Library

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Melissa Bordwine	Name: Melissa Bordwine
Email: mbordwine@denverlibrary.org	Email: mbordwine@denverlibrary.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Comcast Cable Communications Management, LLC. provides internet services to all DPL branch locations.

6. City Attorney assigned to this request (if applicable):

Steve Hahn

7. City Council District: All City Council districts

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Comcast Cable Communications Management, LLC.

Contract control number: BOOKS-202054708

Location: 26 Denver Public Library locations

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

July 1, 2020 through June 30, 2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,967,400.00	\$0	\$1,967,400.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

To provide fast and reliable internet services to Denver Public Library.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: General funds

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? There are no subcontractors on this contract.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

EXECUTIVE SUMMARY

In 2013, the Library contracted with GEM Companies, Inc. to analyze the needs for bandwidth management then and into the future. The GEM Report concluded, “[DPL must]...increase network bandwidth to meet the requirements of the EDGE standards.” The Library EDGE Initiative is a national effort to develop a toolkit to enable libraries to best provide appropriate technology to their communities. At the time, The EDGE standards indicated DPL “should provide bandwidth at the level of 1,977 MBPS (roughly 2 GBPS). Currently [2013], the library has 768 Mbps allocated to it.” In 2015, the Library was given permission to establish its own independent network by securing an 80% discount through the federal E-rate program. At a net cost of \$140,394, this allowed the library to meet the needs of its customers, expanding Internet access bandwidth to 8 Gbps while providing redundant failover capabilities. The new network design allowed the library to subsequently expand wireless access by 300% and save \$150,000 in system administration costs by centralizing their PC management. This change also allowed better uptime, as City scheduled maintenance would at times happen when we were open (weekends/nights). The current system allows the City to take advantage of the federal E-rate funding to maximize its services to the community while maintaining the specialized business needs of the Library, in much the same way as DIA and the Denver Zoo.

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____