

1 **BY AUTHORITY**

2
3 RESOLUTION NO. 26-0329
4 SERIES OF 2026

COMMITTEE OF REFERENCE:
Governance and Intergovernmental Relations

5
6 **A RESOLUTION**

7
8 **Amending the City Council Rules of Procedure to require draft agreements be**
9 **shared with council prior to being heard at committee.**
10

11 WHEREAS, Sec. 13-2(d), D.R.M.C. authorizes the City Council to make rules
12 governing its procedures; and

13 WHEREAS, Sec. 13-6(a)(2), D.R.M.C. provides that the Council may adopt or amend
14 its rules of procedure by resolution.
15

16 **BE IT RESOLVED BY THE COUNCIL OF THE CITY AND COUNTY OF DENVER:**

17 **Section 1.** That Rule 5 of the Denver City Council Rules of Procedure shall be amended by
18 adding the language underlined, to read as follows:

19 **Rule 5. Course of Bills and Resolutions.**

20 ~~5.65.1~~ 5.65.1 COMMITTEE ACTION ON BILLS AND RESOLUTIONS. Upon receipt of any request
21 for Council approval of any ordinance or resolution, or upon referral of any bill or resolution by the
22 President as provided in ~~Rule 5.5~~ Rule 8.2, the matter shall be assigned to the appropriate
23 Standing Committee established pursuant to Rule 10.

24 (a) Action by consent. At the discretion of the committee chair, any matter assigned to a
25 committee for action may be approved on consent without convening a meeting of the committee
26 to discuss and act on the matter. Any matter proposed by the chair for approval on consent shall
27 be placed on a publicly available Committee consent agenda and circulated to all members of the
28 committee regularly. If no member of council has requested that the matter be removed from the
29 consent agenda and scheduled for action in a committee meeting, according to current Council
30 protocol, the matter shall be deemed to be approved by unanimous consent of the committee for
31 forwarding to the full Council. In order for a called out item to be scheduled as an action item at the
32 same meeting, members shall submit their call-outs at least 48 hours prior to the committee
33 meeting. If a member calls out an item off the consent agenda after that deadline, the item that is
34 called out will be placed on the agenda as an action item for a subsequent committee meeting.

35 (b) Action by committee vote. Any matter not approved by consent as provided in
36 subsection (a) of this rule shall be scheduled for action in a committee meeting. After due
37 consideration of the matter by the committee, any member of the committee may move either: to

1 forward the matter for consideration by the full Council; or to postpone the matter for further
2 consideration by the committee until a date certain; whereupon the committee chair shall put the
3 motion to either a voice vote or if requested by the chair or a committee member a roll call vote of
4 the committee members who are present. If a motion to forward the matter to the full Council is
5 approved by the committee, then the Council Secretary shall accept for filing a bill or resolution
6 approving the matter. If a motion to forward the matter to the full Council is not approved by the
7 Committee, then the Council Secretary shall not accept for filing a bill or resolution approving that
8 matter unless: Council votes to take the matter from the committee as provided in Rule 5.7; or any
9 member of Council files the bill or resolution approving the matter as provided in Rule 5.13.

10 (c) Participation in committee meetings by non-members. Council members who are not
11 duly appointed members of a particular committee are entitled to attend any committee meeting,
12 and shall be recognized by the chair and allowed to speak on any matter pending before any
13 committee. However, non-members shall not be included for purposes of determining a quorum of
14 the committee, and shall not be permitted to vote on any motion made pursuant to subsection (b)
15 of this Rule.

16 (d) Committee Quorum. A quorum of the appointed members of a committee shall be
17 established before any action can be taken by the appointed members of that committee. Quorum
18 is not needed to start a committee meeting or to conduct a committee meeting when no action by
19 the appointed members is required. A simple majority of the appointed members of any committee
20 shall constitute a quorum for purposes of taking action on any matter pending before a committee.
21 If less than a majority of the appointed members of the committee are present at a meeting of a
22 committee but the President is present at the meeting, the President shall be counted for purposes
23 of establishing a quorum.

24 5-75.2 TAKING MATTER FROM COMMITTEE. The committees shall take action on all
25 matters referred to them without unnecessary delay. If a committee refuses or neglects to take
26 action on any matter referred to it, the Council, by a vote of a majority of the members present and
27 voting, may take the matter from the committee.

28 5-15.3 FILING DEADLINE. All proposed resolutions and bills for ordinances to be heard at a
29 council meeting shall be filed with the Council Secretary no later than 12:00 Noon on Thursdays
30 (or, if Thursday is a legal holiday, then 12:00 Noon on Wednesday). Any proposed resolution or bill
31 for an ordinance filed after this deadline shall constitute a late filing and shall be subject to Rule
32 7.6. Code §13-3(a)-(b); §13-6(b),(d).

33 5-25.4 INCOMPLETE BILLS AND RESOLUTIONS. The Secretary shall not accept for filing
34 any proposed resolution or any bill for an ordinance unless it is filed in its entirety by the filing

1 deadline; provided, however, that the Secretary shall accept any incomplete resolution or any
2 incomplete bill for an ordinance if the President has approved the filing of such incomplete
3 document before the filing deadline.

4 5-35.5 EXPLANATION OF BILLS AND RESOLUTIONS. Every bill and resolution shall be
5 accompanied by a written statement from the appropriate department head or the City Attorney
6 clearly explaining its contents, need, and what it is designed to accomplish; provided, however,
7 that any member of Council may file a bill or resolution without such a statement.

8 5-45.6 POSTING OF AGENDA. All bills or resolutions filed by the deadline in their entirety,
9 or filed in less than their entirety with the approval of the President, shall be assigned a number
10 and be placed on the agenda for the following meeting. The agenda shall be posted and copies of
11 the agenda shall be distributed to all members of Council no later than Friday.

12 5-55.7 INTRODUCTION OF BILLS. The titles of all bills filed by the deadline, and any late
13 filings approved for consideration as provided for in Rule 7.6, shall be read by the Secretary at the
14 next regularly scheduled meeting.

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16 **Section 2.** That Rule 8 of the Denver City Council Rules of Procedure shall be amended by
17 adding the language underlined, to read as follows:

18 8.2 POWERS AND DUTIES OF PRESIDENT. The President shall be the presiding
19 officer and shall have the following powers and perform the following duties:

20 (g) The President shall refer all bills, resolutions, and memorials, upon ~~introduction~~
21 receipt of any request for Council approval, to the appropriate standing committees. The President
22 shall not refer any item to be submitted to council pursuant to Section 3.2.6 of the Charter until a
23 draft agreement is shared with councilmembers. The President has the discretion to waive this
24 requirement.

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26 **Section 3.** Effective Date. This resolution shall be effective June 8, 2026.

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28 **REMAINDER OF PAGE INTENTIONALLY BLANK**

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1 COMMITTEE APPROVAL DATE: March 17, 2026

2 MAYOR-COUNCIL DATE: N/A

3 PASSED BY THE COUNCIL: _____

4 _____ - PRESIDENT

5 ATTEST: _____ - CLERK AND RECORDER,
6 EX-OFFICIO CLERK OF THE
7 CITY AND COUNTY OF DENVER

8

9 PREPARED BY: Jonathan Griffin, Assistant City Attorney DATE: April 2, 2026

10 Pursuant to section 13-9, D.R.M.C., this proposed resolution has been reviewed by the Office of
11 the City Attorney. We find no irregularity as to form, and have no legal objection to the proposed
12 resolution. The proposed resolution is not submitted to the City Council for approval pursuant to
13 §3.2.6 of the Charter.

14 Miko Ando Brown, Denver City Attorney

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16 BY: _____, Assistant City Attorney DATE: _____