

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 2/23/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Master Purchase Order (MPO) SC-00007646 in the amount of \$1,000,000.00 for Pattlen Enterprises, **Inc.**, dba L.L. Johnson Distributing Company, **Inc.**, for the purchase of Toro brand lawn and turf tractor parts.

3. Requesting Agency: General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Brenda Hannu	Name: Brenda Hannu
Email: Brenda.hannu@denvergov.org	Email: Brenda.hannu@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Citywide agencies, including the airport, own Toro equipment and this MPO allows competitive pricing to be held for repair parts.

6. City Attorney assigned to this request (if applicable):

7. City Council District: Citywide, including Denver International Airport

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Master Purchase Order

Vendor/Contractor Name: Pattlen Enterprises, Inc., dba L.L. Johnson Distributing Company, Inc.

Contract control number: Master Purchase Order SC-00007646

Location: Citywide, including Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

5 years – Initial 3 years with two 1-yr renewal options

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000.00		\$1,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/12/2028		

Scope of work:

Citywide agencies, including the airport, own Toro equipment and this MPO allows competitive pricing to be held for repair parts.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: various determined by agency

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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