

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by NOON on Wednesday.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: August 3, 2010

Please mark one:     Bill Request                      or                       Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes                       No

If yes, please explain:

2. Title: (Include a one sentence description that clearly indicates the type of request – name of company or contractor, grant acceptance, contract execution, municipal code change, supplemental request, etc.)

This is a request to execute a Concession Agreement (RC9A005) for the Continental Airlines Flight Kitchen.

3. Requesting Agency: Aviation

4. Contact Person: (with actual knowledge of proposed ordinance)

- Name: Susan E. Moore
- Phone: 303-342-2517
- Email: susan.moore@flydenver.com

5. Contact Person: (with actual knowledge of proposed ordinance who will present the item at Mayor Council and who will be available for first and second reading, if necessary)

- Name: Brian Elms
- Phone: 303-342-2278
- Email: brian.elms@flydenver.com

6. General description of proposed ordinance including contract scope of work if applicable:

This Concession Agreement is for sales of food and beverages prepared in the Continental Airlines Flight Kitchen, excluding items furnished to Continental Airlines. 7% of gross revenues for on-airport food sales, 15% of gross revenues for sales of alcoholic beverages, and 5% for gross sales of food and beverages off-airport. Execution of this agreement defines sales reporting requirements and increases percentage for off-airport sales. The end date of the term is the same as Continental’s Flight Kitchen Lease Agreement.

*Please include the following:*

- a. Duration: March 1, 2020
- b. Location: DIA
- c. Affected Council District: 11
- d. Benefits:
- e. Costs:

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
		Rates and Charges
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_

		March 1, 2020
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f. **Date Goals Assigned:** NA

g. **Goals:** NA

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**  
None

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

Ordinance Request Number: \_\_\_\_\_

Date: \_\_\_\_\_