

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/10/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Skillsoft US LLC for \$1,562,398.00 and for five years for the Percipio Compliance Suite software, citywide (TECHS-202578035-00).

3. **Requesting Agency:** Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patricia Rowe	Name: Patricia Rowe
Email: patricia.rowe@denvergov.org	Email: patricia.rowe@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(who, what, why)

Key benefits for the licensing proposal & coaching:

Skillsoft's online learning platform helps organizations identify and measure skill proficiencies to ensure their workforce stays relevant. The platform makes skilling personalized and accessible, offering a blend of self-paced online courses, hands-on practice, virtual live online classes, compliance courses, and coaching to close skill gaps and mitigate risk. And it's available anytime, anywhere, on any device.

- Ability to support the Talent Management initiatives for Workforce Planning and Succession Planning
- Provide ALL employee types across the City growth & leadership opportunities – to increase engagement, motivation and performance overall
- Retain top talent & key leaders into the future; Retain the #1 asset, your people & leaders – vs incurring the extra cost of hiring skills that are hard to find!
- Enterprise licenses eliminates overage issues, especially during high-peak season – and unlimited enablement for all employee types – for risk management, development, engagement!

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** Citywide

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Standard Expenditure contract exceeding \$500,000

Vendor/Contractor Name (including any dba's): Skillsoft US LLC

Contract control number (legacy and new): TECHS-202578035-00

Location: citywide

Is this a new contract? ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

5/30/2025 – 5/30/2030 Duration: 5 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,562,398	N/A	N/A

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/30/2025 – 5/30/2030	N/A	N/A

Scope of work:

Vendor will support the Percipio Compliance Software according to our Service Level Agreement. This includes vendor monitoring of the application as well as issue resolution assistance to ensure the application is functioning at its maximum performance.

Was this contractor selected by competitive process? No **If not, why not?** Professional Preference

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Office of Human Resources General Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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