

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 8/9/24

Please mark one: Bill Request or Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

Yes No

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. **Title:** Approves the amendatory lease agreement with Rocky Mountain Human Service for additional office space at 9900 East Iliff Avenue, Denver, CO, and to add \$182,178.68 for a new total of \$584,882.08. No change to the contract term. (FINAN-202370204-01/FINAN-202473784-01).

3. **Requesting Agency:** Department of Finance

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Lisa Lumley	Name: Carolina Flores
Email: Lisa.Lumley@denvergov.org	Email: Carolina.Flores@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
See Executive Summary

6. **City Attorney assigned to this request (if applicable):** Johna Varty

7. **City Council District:** 4

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Lease Agreement

Vendor/Contractor Name (including any dba's): Rocky Mountain Human Service

Contract control number (legacy and new): FINAN-202370204-01/FINAN-202473784-01

Location: 9900 E Iliff Avenue, Denver Colorado 80231

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 10/29/2023 – 10/28/2029

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$402,703.40	\$182,178.68	\$584,882.08

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/29/2023 – 10/28/2029	N/A	10/28/2029

Scope of work: Expand premises for additional office space.

Was this contractor selected by competitive process? No **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: 13008-5521010

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

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Resolution/Bill Number: _____

Date Entered: _____

Executive Summary

Rocky Mountain Human Services – 1st Amendatory Lease Agreement (expense lease)

Requests approval to expand the Denver Human Services' (DHS) leased premises adding an additional 1,285 SF.

During the pandemic, customers of DHS had to travel great distances on public transit to receive services because they did not have access to online services through internet or technology. To address this issue, data was analyzed, which includes the DHS Index, about community deserts for social and safety net services. In doing so, a strategy was launched to have community-based locations to deliver in-person services. These locations are called DHS Neighborhood Resource Sites (NRS) and are established in partnership with local organizations/nonprofits. DHS employees support and assist customers with enrolling in and navigating such programs that include but are not limited to medical care, food and financial assistance benefits, rental assistance, child support services, and resource navigation on behalf of eligible residents of the City and County of Denver. Other programs and services may be offered as the opportunity arises.

DHS is currently providing the following key services at Rocky Mountain Human Services:

1. Eligibility for Supplemental Nutrition Assistance Program (SNAP), Medical, and Cash Programs
2. Electronic Benefits Transfer) EBT Office.
3. Child Support Services
4. Outreach case coordinator

The expanded premises will accommodate the high demand for DHS services within the community. The additional services include but are not limited to: GIVE with 2 outreach case coordinators, rotating services for childcare assistance program (CCAP), and general assistance.

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