

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 3/15/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** Approval for the contract for DEN Windows Cleaning Services 1st Amendment at Denver International Airport (DEN).
(Contract # 202157955)

3. **Requesting Agency:** Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave LaPorte	Name: Angela Casias
Email: dave.laporte@flydenver.com	Email: Angela.Casias@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a 1st amendment to the ISS Facility Services Inc. (ISS) window cleaning services contract at Denver International Airport (DEN). ISS provides these services at various locations at DEN. Window cleaning is defined as the complete removal of smudges, tapes, oils, and other types of soil from all glass surfaces. Additional services may include cleaning other "non-glass" surfaces that can be cleaned in conjunction with windows due to the convenience and access by the window cleaning crews. The purpose of this amendment is to extend the contract end date from April 30, 2021 to July 31, 2021 under the original contract terms and conditions. Extending the contract end date will allow DEN time to procure replacement contracts, while maintaining continuity of services.

6. **City Attorney assigned to this request (if applicable):** John Redmond

7. **City Council District:** 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0318

Date Entered: _____

Type of Contract: Standard Expenditure Contract

Vendor/Contractor Name: ISS Facility Services Inc.

Contract control number: 202157955

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** _____

Contract Term/Duration: existing term: Date of Execution (DOE) plus three years and two 1-year options to extend

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$7,502,468.00		\$7,502,468.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
5/1/2017-4/30/2021	3 months	7/31/2021

Scope of work:

This request is for a 1st amendment to the ISS Facility Services Inc. (ISS) window cleaning services contract at Denver International Airport (DEN). ISS provides these services at various locations at DEN. Window cleaning is defined as the complete removal of smudges, tapes, oils, and other types of soil from all glass surfaces. Additional services may include cleaning other “non-glass” surfaces that can be cleaned in conjunction with windows due to the convenience and access by the window cleaning crews. The purpose of this amendment is to extend the contract end date from April 30, 2021 to July 31, 2021 under the original contract terms and conditions. Extending the contract end date will allow DEN time to procure replacement contracts, while maintaining continuity of services.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No

Source of funds: O & M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 29.81%

Who are the subcontractors to this contract? Total Access Solutions LLC.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0318

Date Entered: _____