## ORDINANCE/RESOLUTION REQUEST

Please email requests to Nancy Kuhn at

daelene.mix@denvergov.org by NOON on Monday.

\*All fields must be completed.\*

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one:  Bill Request or Resolution Request  1. Has your agency submitted this request in the last 12 months?    Yes						Date of Request: July 15, 2013	
□ Ves □ No  If yes, please explain:  2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number—that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)  Request for a Resolution granting a revocable permit, subject to certain terms and conditions, to Layers Steele St., LLC, their successors and assigns, to encroach into the right-of-way with Patio area, railing, and awning at 185 Steele St.  3. Requesting Agency: Public Works, Right-of-Way Engineering Services  4. Contact Person: (With actual knowledge of proposed ordinance/resolution.)  Name: Lisa R. Ayala  Phone: 20-865-3153  Email: Nisa ayala@denvergov.org  5. Contact Person: (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)  Name: Nancy Kuhn  Phone: 700-865-8720  Email: nancy kuhn@denvergov.org  General description of proposed ordinance including contract scope of work if applicable:  Encroach with Patio area, railing, and awning at 185 Steele St.  **Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter NA for that field.)  a. Contract Control Number: NO  b. Duration: Permanent  c. Location: 185 Steele St.  Affected Council District: #10, Jeanne Robb  e. Benefits: N/A  f. Costs: N/A  7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain. None	Ple	ase mark	one:	☐ Bill Request	or	□ Resolution Request	
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